



# OFFICE OF THE PRINCIPAL JENGRAIMUKH COLLEGE

P.O:- JENGRAIMUKH, DIST-MAJULI, ASSAM PIN-785105  
ESTD.: 1973

AFFILIATED BY DIBRUGARH UNIVERSITY (ARTS & SCIENCE)

From:

Dr. Nabo Kumar Pegu, M.A., Ph.D, D.Litt.

Principal

Jengraimukh College, Majuli.

Website: [www.jengraimukhcollege.org](http://www.jengraimukhcollege.org)

E-mail: [jengraimukhcollege@yahoo.in](mailto:jengraimukhcollege@yahoo.in)

Phone No. 03775272200, 9957163057, 7637924350

Ref. JMC/IGAC/2016/01/023

Date: 02/08/2022

## Meeting No-01

### IQAC Meeting 2022-2023

The IQAC meeting was held at the Conference Hall of Jengraimukh College in the presence of the Coordinator of IQAC, the Principal of Jengraimukh College, the Academic-In-Charge, Administrative-In-Charge, and the faculties of Jengraimukh College regarding the various agenda as mentioned below:

1. Seating of Chairperson
2. Objectives of the meeting by newly appointed Co-ordinator of IQAC.
3. Regarding NAAC assessment the following issues will be discussed.
  - A. Remedial Classes.
  - B. Continuation of Add-on-Class.
  - C. Preparation of departmental profile in the prescribed format.
  - D. Counselling of the students at the departmental level.
  - E. Preparation of class routine as well as departmental routine.
  - F. Discussion of all the activities and records of NCC and NSS.
4. Vote of thanks
5. Chairperson ends the meeting.

The following members were present:

| Sl. No. | Name                | Signature |
|---------|---------------------|-----------|
| 1       | Dr. Nabo Kumar Pegu |           |
| 2       | Prafulla Nath       |           |
| 3       | Jagat Chandra Dutta |           |
| 4       | Sonamoni Doley      |           |
| 5       | Bhupen Saikia       |           |



|    |                          |                                |
|----|--------------------------|--------------------------------|
| 6  | Chandradhar Dutta        | <i>CD</i> 2/8/22               |
| 7  | Chaya Dutta              | <i>Chaya</i> 2/8/22            |
| 8  | Sankaranand Jha          | <i>SJ</i> 02/08/2022           |
| 9  | Dr. Hara Kanta Pegu      | <i>HP</i> 02/8/22              |
| 10 | Binod Das                | <i>BD</i> 12/8/22              |
| 11 | Lienkhomang Changsan     | <i>LChangsan</i> 02/08/22      |
| 12 | Ajit Knowar              | <i>Aknowar</i> 02/08/2022      |
| 13 | Ringkumoni Chutia        | <i>RC</i> 12-8-22              |
| 14 | Pankaj Saikia            | <i>PS</i> 02/08/2022           |
| 15 | Bornali Chutia           | <i>BC</i> 2/8/22               |
| 16 | Joising Doley            | <i>JD</i> 21/08/22             |
| 17 | Uditya Kumar Borah       | <i>UB</i> 21/08/22             |
| 18 | Kshriud Chandra Handique | <i>KCH</i> 12/8/22             |
| 19 | Geeti Mala Pegu          | <i>GP</i> 12/08/2022           |
| 20 | Dr. Biplab Kumar Das     | <i>BD</i> 12/08/2022           |
| 21 | Dr. Khirod Boruah        | <i>KB</i> 12-08-2022           |
| 22 | Dr. Aditya Borah         | <i>AB</i> 2/8/22               |
| 23 | Dr. Simanta Doley        | <i>SD</i> 10/08/22             |
| 24 | Dr. Manash Jyoti Boruah  | <i>MB</i>                      |
| 25 | Dr. Suwag Moni Das       | <i>Suwag moni Das</i> 02/08/22 |
| 26 | Dr. Rumajyoti Hazarika   | <i>RHazarika</i> 2/8/22        |
| 27 | Porismita Borah          | <i>Porismita Borah</i>         |
| 28 | Anmona Goswami           | <i>Anmona Goswami</i> 2/08/22  |

The IQAC coordinator requests the principal to conduct the affairs and agenda of the meeting as the chairperson of the NAAC committee. The chairperson reads out the agenda of the meeting and explained the objectives of the meeting. The chairperson requests the coordinator to explain and figure out the present status of the NAAC preparation. The coordinator gives the overview of all the measures that will be taken care of in the NAAC



assessment process. Dr. Biplab also pointed out the duties and responsibilities of all the members and conveners of various committees. The following issues were raised, and discussed, and thereby the corresponding resolutions have been made.

**Issue No 1:** Early start of the remedial classes for slow learners.

**Resolution:** The meeting has decided to start the remedial classes simultaneously with the ongoing regular classes from the very beginning of the even semester of this session. For this, every department has to analyze the result and other evaluating outcomes of the students and to identify the slow learners.

**Issue No 2:** Preparation of study material or textbook for smooth functioning of the add-on course.

**Resolution:** The meeting has decided to continue the add on courses by Dibrugarh University for all the departments. All the departments have to take proper care to admitted the students in add on courses.

**Issue No 3:** Preparation of the updated departmental profile.

**Resolution:** All the HoD's are advised to prepare the department profile with all the necessary details in connection with the NAAC assessment shortly.

**Issue No 4:** Academic calendar and class routine.

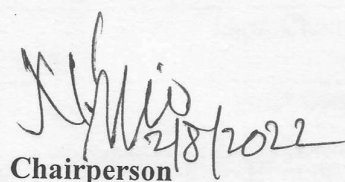
**Resolution:** The meeting has decided to prepare a time-worthy and convenient academic calendar based on the same provided by Dibrugarh University. All the HoD are advised to prepare the class routine.

**Issue No 5:** The co-ordinator of NCC and NSS are requested to submit the documents.

**Resolution:** The co-ordinator of NCC and NSS are requested to prepare and submit all the documents with necessary supporting evidence of all the events and practices done by them within a short duration.

Lastly, the chairperson ended the meeting with a warm thanks for all the co-operation and expected smooth co-operation from all the members.

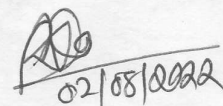
The meeting ends with a vote of thanks to and from the chair.

  
Chairperson

Principal

Dr. Noba Kumar Pegu  
Principal  
Jengraimukh College, Majuli



  
02/08/2022

IQAC Coordinator

Dr. Biplab Kumar Das

IQAC COORDINATOR  
Jengraimukh College, Majuli  
Date





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Ref. JMC/10AC/2016/01/024

Date: 21/08/2022

## Meeting No-02

### IQAC Meeting 2022-2023

A meeting was held in the principal chamber with the academic in charge, IQAC coordinators, and Hods of various departments. The meeting was presided over by the principal, of Jengraimukh College. The agenda of the meeting was as follows:

1. President chair
2. Objectives of the meeting
3. Minutes of the previous meeting
4. Discussion of the present status of NAAC preparation by various departments.
5. Vote of thanks

The following members were present:

| Sl. No. | Name                         | Signature |
|---------|------------------------------|-----------|
| 1       | Dr. Nabo Kumar Pegu          |           |
| 2       | Mr. Prafulla Nath            |           |
| 3       | Mr. Kshriud Chandra Handique |           |
| 4       | Mrs. Borsha Tamuly           |           |
| 5       | Dr. Khirud Boruah            |           |
| 6       | Dr. Simanta Doley            |           |
| 7       | Mr. Binod Das                |           |
| 8       | Dr. Shankaranand Jha         |           |
| 9       | Dr. Pankaj Saikia            |           |
| 10      | Dr. Ajit Konwar              |           |



|    |  |                                       |
|----|--|---------------------------------------|
| 11 | Dr. Lienkhomang Changsan               | <i>Lienkhomang Changsan</i>           |
| 12 | Dr. Biplab Kumar Das                   | <i>Biplab Kumar Das</i><br>21/08/2022 |
| 13 | Mr. Premadhar Doley (President J.M.C.) | <i>Premadhar Doley</i>                |

The following issues were discussed and taken the following resolutions:

1. It was decided that the alumni cells of all the departments will be initiated through WhatsApp and other social media and funds raised for the upliftment of the college.
2. The anti-ragging committee will be active in the new session as per the latest guideline of UGC.
3. The preparation of various documents as per the instructions provided by IQAC cell and it was decided that all the departments have to complete the required documentation process and have furnished before IQAC.
4. The meeting was concluded with a vote of thanks by the IQAC co-ordinator.

*N. N. Pegu*  
21/8/2022  
Chairperson

Principal

Dr. Noba Kumar Pegu

Principal

Jengraimukh College, Majuli

Date:.....



*Biplab Kumar Das*  
21/08/2022

**IQAC Coordinator**

Dr. Biplab Kumar Das

**IQAC COORDINATOR**  
Jengraimukh College, Majuli

Date .....





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Phone No. 03775272200, 9957163057, 7637924350

Ref. JMC/IQAC/2016/01/025

Date: 10/11/2022

Meeting No-03

IQAC Meeting 2022-2023

The IQAC meeting was held at the Conference Hall of Jengraimukh College in the presence of the Coordinator of IQAC, the Principal of Jengraimukh College, the Academic-in-charge, IQAC coordinator and assistant IQAC coordinators regarding discussion of the various agenda as mentioned below:

1. Seating of the chairperson
2. Minutes of the previous meeting of the IQAC
3. Objectives of the meeting
4. Discussion of various issues and resolutions.
5. Vote of thanks.

The following members were present:

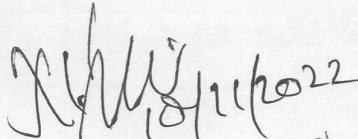
| Sl. No. | Name                   | Signature |
|---------|------------------------|-----------|
| 1       | Dr. Nabo Kumar Pegu    |           |
| 2       | Mr. Prafulla Nath      |           |
| 3       | Dr. Biplab Kumar Das   |           |
| 4       | Dr. Pankaj Saikia      |           |
| 5       | Dr. Khirod Boruah      |           |
| 6       | Dr. Rumajyoti Hazarika |           |
| 7       | Mr. Aditya Borah       |           |

The following issues were discussed and the following resolutions:



1. All the key indicators of the NAAC Criterion have been thoroughly discussed and it was decided that all the departments have to prepare and execute various activities.
2. Any other recommendations and suggestions were heartily welcome from the IQAC Cell for the better upliftment of the college and overall improvement of the quality of same.

At the end of the meeting the coordinator IQAC, Dr. Biplab Kumar Das delivered the vote of thanks. The chairperson/president ends the meeting.

  
18/11/2022

Chairperson

Principal

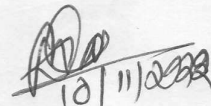
Jengraimukh College, Majuli

Principal

Date:.....

Dr. Noba Kumar Pegu



  
18/11/2022

IQAC Coordinator

Dr. Biplab Kumar Das

IQAC COORDINATOR

Jengraimukh College, Majuli

Date





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Phone No. 03775272200, 9957163057, 7637924350

Date: 06/12/2022

Ref. JMC/IQAC/2016/01/026

## Meeting No-04

### IQAC Meeting 2022-2023

The fourth meeting of IQAC, Jengraimukh College of the academic year 2022-2023 was held on 06/12/2022 in the IQAC cell. The meeting was chaired by the honorable Principal of Jengraimukh College, Majuli Dr. Nabo Kumar Pegu. At the very outset, the coordinator of IQAC Dr. Biplab Kumar Das welcomed the chairperson and all other members of the Internal Quality Assurance Cell (IQAC) and the HoDs. The following agenda were discussed in the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

| Sl. No. | Agenda                          | Resolution   |
|---------|---------------------------------|--|
| 1.      | ICT infrastructure augmentation | It was resolved to convert 2 traditional classrooms to ICT-enabled as earliest as possible.  |
| 2.      | AQAR preparation and submission | It was decided to prepare AQAR from 2016- 2017 to 2021-2022 as earliest as possible.   |
| 3.      | AQAR review session             | It was resolved that a review session of AQARs be held daily after the classes w.e.f. 17 <sup>th</sup> January 2022. involving all the depts. and committees for 2/3 sessions and then individual departments. |
| 4.      | Department extension activities | It was resolved to advise all the departments to organize extension  |



|   |                     |   |
|---|---------------------|---|
|   |                     | activities.   |
| 5 | AQAR and SSR review | It was decided to submit the pending AQARs as soon as possible and start preparing for the SSR. |

*N. K. Pegu*  
06/12/2022

Chairperson

Principal

Dr. Noba Kumar Pegu

Principal

Jengraimukh College, Majuli

Date:.....



*Biplab Kumar Das*  
06/12/2022

IQAC Coordinator

Dr. Biplab Kumar Das

IQAC COORDINATOR

Jengraimukh College, Majuli

Date .....





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Ref. SMC/10AC/2016/01/027

Date: 20/01/2023

## Meeting No-05

### **IQAC Meeting 2022-2023**

The meeting of IQAC, Jengraimukh College, Majuli for the academic year 2022-2023 was held on 20/01/2023 in the IQAC cell. The extended meeting with the teaching fraternity was chaired by the honorable Principal of Jengraimukh College, Majuli Dr. Nabo Kumar Pegu. At the very outset, the coordinator of IQAC Dr. Biplab Kumar Das welcomed the chairperson and all other members. The following agenda were discussed in the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

| Sl. No. | Agenda                              | Resolution   |
|---------|-------------------------------------|--|
| 1.      | Parents-teachers meet               | It was resolved to conduct parents-teachers meet by every department of the college.   |
| 2.      | Mentor-mentee                       | It was decided to start the mentor-mentee program for the current year and accordingly, the convener of Criterion II will look after the matter. |
| 3.      | Research activities                 | It was decided to encourage the teaching staff of the college for research and research grant - related activities.                              |
| 4.      | Personal profile of faculty members | It was decided to request all the faculty members to update their annual profiles.   |
| 5.      | Library visit                       | It was decided to ask all the faculty members and students to visit library regularly.   |
| 6.      | The decision to sign MoU            | It was decided to sign MoU with the university or Industry.  |



|   |                    |   |
|---|--------------------|---|
| 7 | Uploading of AQARs | It was decided to upload the AQAR of the current year very shortly. |
|---|--------------------|---|

*[Signature]*  
20/01/2023

Chairperson

Principal

Dr. Noba Kumar Pegu

Jengraimukh College, Majuli

Date .....



*[Signature]*  
20/01/2023

IQAC Coordinator

Dr. Biplab Kumar Das

IQAC COORDINATOR  
Jengraimukh College, Majuli

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Ref. JMC/IQAC/2016/01/028

Date: 22/03/2023

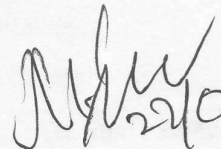
**Meeting No-06**

**IQAC Meeting 2022-2023**

The sixth meeting of IQAC, Jengraimukh College, Majuli for the academic year 2022-2023 was held on 22/03/2023 along with all the teaching and non-teaching members. The meeting was chaired by the honorable Principal of Dr. Nabo Kumar Pegu. At the very outset, the coordinator of IQAC Dr. Biplab Kumar Das heartily welcomed everyone present in the said meeting. The following agenda was discussed in the meeting and it was unanimously resolved to implement them as soon as possible. The meeting was adjourned after the vote of thanks to the chair.

| Sl. No. | Agenda                                 | Resolution   |
|---------|--|--|
| 1.      | Cyber Security and Emerging Technology | It was resolved to organize an awareness programme for college students on cyber security and emerging technologies in collaboration with Gratia Technology as earliest as possible. |
| 2.      | SOP for slow learners                  | It was resolved to chalk out an SOP for identifying slow learners.   |
| 3.      | SOP for students' grievance redressal  | It was decided to chalk out an SOP to address students' grievances.  |
| 4.      | AQAR final review                      | It was decided to submit the AQAR of the last 6 years after getting reviewed by all the staff members.   |




  
22/03/2023

**Chairperson**

Principal

Dr. Noba Kumar Pegu

Principal  
Jengraimukh College, Majuli  
Date:.....

  
22/03/2023

**IQAC Coordinator**

Dr. Biplab Kumar Das

IQAC COORDINATOR  
Jengraimukh College, Majuli  
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Phone No. 03775272200, 9957163057, 7637924350

**Date: 17/05/2023**

**Ref.** JMC/1PAC/2016/01/029

## Meeting No-07

### **IQAC Meeting 2022-2023**

The seventh meeting of IQAC, Jengraimukh College, Majuli of the academic year 2022-2023 was held on 17/05/2023 along with IQAC members and feedback committee members. The meeting was chaired by honorable Principal of Dr. Nabo Kumar Pegu. At the very onset, coordinator of IQAC Dr. Biplab Kumar Das welcomed everyone present in the meeting. The following agenda were discussed in the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

| Sl. No. | Agenda                          | Resolution   |
|---------|---------------------------------|--|
| 1       | Feedback collection of students | It was decided to collect feedback from students and analyze them.   |
| 2       | Students Satisfactory Survey    | It was decided to conduct student satisfaction surveys immediately and analyze them.   |
| 3       | Use of digital classroom        | It was decided to maximize the use of digital classrooms by all teachers.  |
| 4       | SSR and IIQA                    | It was decided to prepare and submit SSR and IIQA very shortly.  |
| 5       | Digital classrooms              | It was decided to focus on digital classrooms.   |
| 6       | Newsletters                     | It was resolved to prepare newsletters for each department of Jengraimukh College.   |
| 7       | NEP, 2020 initiatives           | It was resolved to initiate the process of NEP, 2020 in Jengraimukh College by following the existing NEP guidelines and will organize a day-long university-level workshop on Four Year Under Graduate Programme and NEP, 2020 in |



|   |  |  |
|---|--|--|
|   |  | collaboration with Dibrugarh University, Dibrugarh, Assam in June 2023.              |
| 8 | Alumni Association                                 | It was resolved to register an alumni association by following govt. guidelines.     |
| 9 | Smooth Functioning of Departmental Student Seminar | It was resolved that all the 11 departments would conduct the seminar presentations. |

*[Handwritten Signature]*  
17/05/2023

**Chairperson**

Principal

Dr. Noba Kumar Pegu

Principal  
Jengraimukh College, Majuli

Date.....



*[Handwritten Signature]*  
17/05/2023

**IQAC Coordinator**

Dr. Biplab Kumar Das

IQAC COORDINATOR  
Jengraimukh College, Majuli  
Date .....