



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

JENGRAIMUKH COLLEGE

- Name of the Head of the institution **Dr. Nabo Kumar Pegu**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03755272200**
- Mobile No: **9957163057**
- Registered e-mail **jengraimukhcollege@gmail.com**
- Alternate e-mail **jengraimukhcollege@yahoo.in**
- Address **Jengraimukh**
- City/Town **Majuli**
- State/UT **Assam**
- Pin Code **785105**

2. Institutional status

- Affiliated / Constitution Colleges
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Dr. Lienkhomang Changsan**
- Phone No. **03755272200**
- Alternate phone No. **9101168901**
- Mobile **9401811180**
- IQAC e-mail address **biplabkumar1987@gmail.com**
- Alternate e-mail address **biplabkumar1987@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://jengraimukhcollege.org/aqar/>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://jengraimukhcollege.org/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	61.90	2005	28/02/2005	27/02/2010
Cycle 2	C	1.62	2017	05/11/2016	04/11/2021

6. Date of Establishment of IQAC **01/07/2005**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	00	00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 1

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized Online and Conferences/Workshops/ Symposia in various topics at Jengraimukh College, Majuli during this pandemic. 2. 2. Voters' awareness programme. 3. Augmentation of involvement of teachers in ICT classes. 4. 4.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Construction of New Science Academic Building for newly created science stream. 2. To use solar light in the campus. 3. Constitution of Departmental Advisory Committee for every department to plan and execute departmental activities. 4. Renovation of girls' common room facilities.	1. Science Building under construction process. 2. Still to be installed. 3. Departmental advisory committees are formed at departmental level for planning departmental activities. 4. Facilities in the girls' common room are renovated.

13.Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
The Governing Body of the College	20/07/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	JENGRAIMUKH COLLEGE
• Name of the Head of the institution	Dr. Nabo Kumar Pegu
• Designation	Principal
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• City/Town	Majuli
• State/UT	Assam
• Pin Code	785105
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• Location	Rural
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• Alternate phone No.	9101168901				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://jengraimukhcollege.org/academic-calendar/				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			1		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
The Governing Body of the College	20/07/2021

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	24/02/2022
15. Multidisciplinary / interdisciplinary	
<p>Jengraimukh College is affiliated to Dibrugarh University and follows a road map or guidelines prepared and provided by the state Government. When the university prepares or provides a curriculum to implemented the multidisciplinary/ interdisciplinary structure of New Education Policy to Jengraimukh College will abide by it. Furthermore, the college has available opportunity within the campus to implement multidisciplinary/ Interdisciplinary courses. Notwithstanding above, Jengraimukh College has Diploma in computer application course and other Add-on-courses, Mobile repairing course and Skill develoment courses as vocational courses. All these courses are designed in such a way that students get maximum benefit. Jengraimukh College has also study center of Krishna Kanta Handiqui State Open University (under KKHSOU), Dibrugarh University distance and open learning centre (under DU), Tezpur university distance learning centre (under TU), School of open and distance learning centre (under AHSEC).</p>	
16. Academic bank of credits (ABC):	
<p>Academic bank of credit (ABC) is a proposed draft of National Education Policy (NEP) to facilitate multiple entries and exit points for the students in their academic programs. It is an innovative idea to earn and deposite credit which will be given maximum benefit to the students. Jengraimukh college shall abide by the curriculum and structure prepared by the Dibrugarh University in this case.</p>	
17. Skill development:	
<p>Jengraimukh College is affiliated to Dibrugarh University and does not have authority for preparing and implementing its own curriculum .Therefore, some courses such as skill development courses, Add-on-courses, Diploman in computer application courses are provided by the institution own curriculum.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>To promote or intregrate the local language, art and culture,</p>	

compulsory activities in the curriculum has to be added like literary activities etc. and through discussions and interactions etc. in local languages which will fetch extra credit to the students. These changes will also increase the employability opportunities for the teachers and subject matter experts of these languages. Frequent field trips, educational tour to local heritage site shall help students understand the value of their culture and traditions. However, this will boost tourism sector and create awareness amongst students. Jengraimukh college offers UG programs in Assamese literature as a subject and Dipolma in Missing literature. It shall implement the policy of the affiliating university in this regard and explore the available local resources for integration of Indian knowledge system with curricular activities. The area is rich in cultural diversity and that can be accessed as per the curriculum of the university. The present Curriculum of the Dibrugarh University keeps provision of number of departments take out students on field trips/excursions in connection. The expertise and experience of the teachers will help the college to integrate Indian knowledge system through such activities. Furthermore, the college belongs to rich in cultural and linguistic diversity and that can be widely used as opportunity in this regard.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education (OBE) set out in the National Education Policy (NEP) aims to bring competency, standard, benchmarks and attainment of targets. Apart from these the OBE incorporates three elements; viz., Theory of education, A systemic structure of education and a specific approach to instructional practice. Jengraimukh College is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the Dibrugarh University.

20.Distance education/online education:

The tenure of Covid-19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and seminars/webinars etc. As a whole both teachers and students have got well experienced the online teaching and evaluation process through different softwares. Jengraimukh College has also study center of Krishna Kanta Handiqui State Open University (under KKHSOU), Dibrugarh University Distance Education and Open Learning (under DU) through which offers different certificate, Diploma, and Degree programmes (UG and PG). A large number of students have benefitted from the courses.

Extended Profile

1.Programme	
1.1	11
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	538
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	113
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	29
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	36
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	49
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	22
Total number of Classrooms and Seminar halls	
4.2	80
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

A college imparts education to the young and energetic group of the society. The aim of education is to make students useful for society by imparting knowledge. Jengraimukh College, Majuli , a preview higher education institution running under Dibrugarh University, Assam. The college is trying to ensure quality education toward its learners providing knowledge and other faculty members are engaged in the improvement of teaching learning and evaluation process together with other extension activities. The college follows the curriculum which is prepared and planned by the University. Under the Choice Based Credit System (CBCS), academic flexibility is provided to the students. Weekly routine and academic calendar are prepared by college routine committee comprising teachers from every department under the supervision of the principal for each semester for UG. Systematic and well planned documental of curriculum delivery is mode by the respective departments and every teachers from every department submits their academic plan to the Principal. College administration continuously monitors to ensure adherence of class

schedule by teachers and students. Apart from the departments of the College centrally maintains the record of mark sheets of the students. Field studies and practical classes are components in certain programs of studies which have been incorporated to give the students a firsthand experience of their subject. The college tries to bring out a holistic learning environment for the students and teachers as well as community work together towards achieving the common goal -on overall development of its students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://jengraimukhcollege.org/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation. The IQAC of the college takes the responsibility for making and implementing the academic calendar annually in consultation with the principal and all the heads of the departments. Each department conducts the sessional examinations, group discussions, seminars, field studies as per the routine prescribed in the calendar. To ensure the implementation of the academic calendar, the faculty members are instructed to maintain teachers' diary and daily class taken records.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://jengraimukhcollege.org/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

E. None of the above

Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
11	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
00	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
00	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

As Jengraimukh college is affiliated with Dibrugarh University, the curriculum for the undergraduate is designed by this university. The university has prepared the curriculum keeping an eye on the issues of professional ethics, gender, human values, environment etc. But the college itself has been taking several initiatives to deal with such issues. The college has set up a certain code of ethics and these ethics must be followed by students, teachers and non-teaching staff of the college. Moreover, there are cells like Women Cells, Environment Cells, and Anti Ragging Cell in the college. Besides, the institution has an active NSS through which many activities are conducted such as tree plantation, cleanliness drive, camp to nearby villages, health camp etc. A good number of blood donation camps have been organised in the college with the collaboration of IQAC. In addition to this, the NCC unit of the college plays an important role in breaking gender stereotypes among the students. The observation of Environment Day, Teacher's Day, Women's Day, Constitution Day, National Unity Day etc help in sending a positive message among the students as well as in society. Field studies are conducted by many departments in the college which give immense opportunity to the students in understanding the socio-political scenario of contemporary society. Such study has certainly deepened the knowledge of gender issues, and human values as well as on.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

NIL

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above								
<table border="1"> <thead> <tr> <th data-bbox="86 353 529 421">File Description</th> <th data-bbox="529 353 1436 421">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 421 529 524">URL for stakeholder feedback report</td> <td data-bbox="529 421 1436 524" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 524 529 743">Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td> <td data-bbox="529 524 1436 743" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 743 529 846">Any additional information(Upload)</td> <td data-bbox="529 743 1436 846" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File	Any additional information(Upload)	View File	
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Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File								
Any additional information(Upload)	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
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Upload any additional information	No File Uploaded								
URL for feedback report	https://jengraimukhcollege.org/								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
530									
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File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

113

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College treats all the students as human resources and tries to upgrade them from time to time depending on their merit. As per NAAC guidelines, the teachers identify the slow and advanced learners are by through classroom discussions, quizzes, sudden tests, previous Board results, unit tests, and class seminars. Remedial classes are arranged in addition to the regular classes for the identified slow learners. Remedial Classes are incorporated into the College routine. The slow learners are provided counseling by the teachers and special attention is given to them. They are provided with special study materials like notes and questions answers by the teachers. The mentoring system also helps teachers clarify their doubts and address their problems. The teachers also discuss the questions and answers in the classroom in detail keeping in mind their special needs. Special tests are conducted for them. Advanced students are encouraged to stimulate them to gather new knowledge. The teachers' attempts are always there to ignite their minds and inspire them to be more ambitious in their academic pursuits. The teachers attempt to motivate the students to research-oriented activities by entrusting them with more responsibilities in group discussions, seminars, projects, etc. Some of the departments also motivate and inspire them with awards for good results. They are given responsibilities to lead the college on various occasions.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
539	31

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses some student-centric methods for enhancing the learning experience every semester, the institute organizes student seminar presentations. During the pandemic, seminar presentation was organized online mode. Audio-Visual methodology, Language Lab, and Online Platforms like Google Classroom, Microsoft Teams, etc are some of the means used by teachers to provide experiential and participative learning. Projects are assigned to students where the students get an opportunity to apply their learning as well as explore their innovativeness. Every department publishes a wall magazine annually, prepared by the students under the guidance of teachers, which gives them an opportunity to harness their creativity and learn through team participation. Field study is organized to infuse a sense of involvement and learning through experience. Noble coaching activities are organized which creates an atmosphere of healthy competition among students. The college authority also motivates students to take part in various Competitions and Events in order to build confidence and character in the community.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://jengraimukhcollege.org/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has always been focusing on ICT tools for the teaching-learning process. The teachers are always encouraged by the authority to prepare for Audio-Visual classesso that students find the process interesting. ICT-enabled classes, seminar halls, and computer labs have been installed and established in the college

in order to execute the process. The teachers use to prepare PPT for the classes and deliver the lecture in order to make it interesting. The Covid19 pandemic has brought tremendous change in the teaching-learning process. Despite the fact that students and teachers cannot be assembled in the classrooms, teachers have given their best efforts to take their classes through various online platforms like ZOOM, Google meet, Webex, etc. Students shared facts and materials in an interesting manner to make the learning process effective. The college has five projectors. The projectors are used by the teachers during lectures, departmental seminars, display of video clips/movies, etc. Online platforms are used for the conduct of webinars, and online lectures on topics from the syllabus and as per the requirements of the students. E-platforms are also used for running the mentoring system effectively and smoothly.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jengraimukhcollege.org/ict/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

392

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the structure of Internal Assessment provided by the Dibrugarh university.

1. Two Sessional Exams (5%+5%): Two sessional exams are organized centrally each having weightage of 5% of the total marks.
2. Attendance (5%); minimum 80% (Relaxed in 2020-21 due to the Covid pandemic).
3. Assignment/Seminar/Group-discussion/:5%.

Sessional exams are held two times every semester and the time of the sessional exams as well as holding seminar/group discussions are incorporated into the Academic calendar. Students are made aware of this mechanism through the orientation program at the beginning of the session. The sessional marks, as well as the monthly attendance, are displayed on the departmental notice board. Regarding the conduct of examinations, decisions are taken by the Academic Committee. Marks obtained by the students are displayed on the notice boards by the departments. The honors students are shown their evaluated answer scripts and their strengths and weakness are discussed. Part of the marks for internal assessment is also obtained from the participation and performance of the students in seminars, and writing of assignments, besides class attendance. The teachers are always ready to clarify the doubts and inquiries raised by the students regarding the process of assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://jengraimukhcollege.org/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Jengraimukh college has evolved a mechanism for the redressal of grievances related to internal examination as follows:

1. The assessed sessional examination answer scripts, assignments, and attendance register are shown in the student's self-assessment.
2. In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the Head of the concerned Department.

Transparency:

1. In the beginning of the semester students are communicated about the course structures, assessment mechanisms, components, attendance rules etc.
2. Internal assessment outcomes are displayed on the college notice boards. This data is sent to the University after student acknowledgment.
3. University guidelines determine the different aspects of the evaluation processes such as the nature of the assessment, and weights for the different components.

Time-bound:

1. Internal assessments are spread evenly throughout the semester. Completed assessment marks are required to send to the university within the stipulated timeframe.
2. Internal assessment outcomes are displayed on the college notice boards after the assessment completion.
3. Any grievances of students are resolved firsthand by the concerned teacher within the stipulated time period.

Efficient:

1. The assessment process is structured by the university and the college strictly follows the guidelines for allotting marks.
2. College adopts an instant and time-based approach to resolve the grievances of students Easy and convenient redressal mechanism as students can approach the concerned teacher and Head of Department any time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://jengraimukhcollege.org/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the college in accordance with Dibrugarh University guidelines. Learning outcomes form an integral part of

the college's vision and mission. The course objectives of each paper are mentioned in the syllabus and are available on the college website as well as University Website. Dibrugarh University has revised the syllabus of each paper and programs for the implementation of the Choice Based Credit System (CBCS). Under the Choice Based Credit System, each program and semester have courses comprising Core, Discipline Specific Elective (DSE), Generic Elective (GE), Ability Enhancement Compulsory Course (AECC), and Skill Enhancement Course (SEC). These courses have specific learning outcomes to make the learning student-centric. Teachers orient the students on the learning objectives and outcomes at the beginning of the academic session and while starting each unit of the syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jengraimukhcollege.org/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Jengraimukh College is affiliated with Dibrugarh University; as such the college follows the guidelines of Dibrugarh University in conducting examinations and evaluations. The attainment level of Programme Outcomes (POs) and Course Outcomes (COs) are evaluated following the criteria prescribed by the University.

Evaluation Process:

1. Throughout the semester college faculty evaluate the performance of students on each program. Based on the outcome remedial class is arranged for slow learners.
2. Students are evaluated for 20% marks through internal assessment and 80% marks for the End-semester examination in the UG course.
3. Internal Assessment.
4. Institutional Examination and Tests.
5. Feedback Evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jengraimukhcollege.org/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

28

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jengraimukhcollege.org/students-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

06

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Jengraimukh College has emphasized making significant contributions to the society and surrounding environment by active participation in various extension activities within the campus and neighborhood. The primary focus is to engage students in social and voluntary work for holistic development.

The college is conducting a substantial number of extension activities through a highly active NSS unit and two NCC units. Activities carried out to render benefits to society includes:

1. Promote awareness of Environment and Nature Conservation by observing World environment day in nearby schools and villages.

2. Organising special Yoga camps, and awareness campaigns against the use of alcohol, tobacco, and drugs.
3. Cleanliness and sanitization drives under the Government Swacch Bharat scheme.
4. Frequent medical camps and blood donation programs.
5. Raising awareness of hygiene in nearby villages during Covid19 pandemic.
6. Participation of NSS and NCC units in Govt. initiatives like flood relief, Orunudoj scheme etc.
7. Participation of students in activities organized by NGOs to promote social welfare services.

Besides, sports and cultural events are organized to enhance the holistic development of students. Recent additions to extension activities include Govt. schemes like the adoption of Anganwadi centers and Unnat Bharat Abhiyan which is beneficial to both society and regional development.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

270

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Girl's Hostel: The Girl's hostel management committee frames rules to maintain and manage the hostel facilities with the support of the concerned staff and boarders.

Canteen: The Canteen Committee maintains the infrastructure and facilities of the canteen and provides hygienic and reasonably-priced food to the students as well as for staff.

Sports Facilities: The college authority combines with the Jengraimukh College Students' Union to manage the sports facilities during yearly College Week.

Library: The library staff under the leadership of the Librarian looks after the daily maintenance of the facilities along with the future plan and their upgrading process.

Computer Laboratory: A computer laboratory with 40 computers is looked after by the coordinator and other members of the computer center.

Laboratory: The science laboratories are maintained by the concerned departments

Class Rooms: The physical classrooms and the digital classroom of the college are kept in up-to-date conditions under the college authorities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jengrainukhcollege.org/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Maintenance and utilization of sports facilities: There are excellent sports facilities at Jengrainukh College. There are both indoor and outdoor gaming areas on the campus. For the proper operation and general growth of sports activities at the institution, the college has assigned a teacher-in-charge of a variety of sports. The appropriate usage and upkeep of the sporting facilities, such as the football field, badminton court, volleyball court, gym, etc.

Cultural facilities: The building of suitable cultural facilities has been well-initiated by Jengrainukh College over the years in order to emphasize the value of extracurricular activities. The college supports and promotes cultural events on campus, much like any other institution. Also, the institution supports and encourages students to participate in a variety of cultural events, such as the annual College Week Cultural Competition, the Inter-College Cultural Championship, and other activities planned by the affiliated university.

Gymnasium center and facility: The college campus, there is a gym facility available for both boys and girls. The physical and

emotional wellness of the students is just as important as their education. The gym's equipment and amenities are for the use of college students. College administration looks after and maintains the gym.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jengraimukhcollege.org/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jengraimukhcollege.org/wp-content/uploads/2023/05/ICT-enabled-room.jpg
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The name of the ILMS:SOUL Software
- Nature of automation: Partially
- The version of the ILMS:SOUL 2.0
- Year of Automation 2014

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://jengraimukhcollege.org

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.75

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5.32

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has provided an emphasis on the maintenance and utilization of IT facilities to ensure efficient functioning. Computer maintenance is done regularly and non-repairable systems are disposed of. There is a computer centre of Jengraimukh College for making necessary purchases as per recommendations received from the teaching departments of the college. The college has about 40 computers and 1 computer lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jengraimukhcollege.org/

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance and utilization of laboratory infrastructure and facilities: In a stock register, each department maintains track of the goods it consumes and purchases. The responsibility for maintaining the lab supplies and equipment falls on the HODs and faculty of the respective departments. According to the HOD's request, the college office is seeking open bids for the purchase of laboratory supplies, including chemicals, specimens, etc.

Maintenance and utilization of Library: The library has both literature from the scientific and artistic disciplines. Each year, libraries get the list of required books from departments via the HOD of the appropriate department.

Maintenance and utilization of IT facilities: Every department has a computer that teachers can use, and the department heads who are in charge of that department's systems keep those computers up to date. The college does regular computer maintenance, and broken systems are thrown away.

Classroom facilities and maintenance: The college has ample classroom space for regular classes to be held in the proper order by all departments. A sufficient number of desks, benches, chalkboards or whiteboards, lights, fans are provided in each classroom.

Student support and welfare: The organisation has a committee that examines matters pertaining to student assistance and welfare.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://jengraimukhcollege.org/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

155

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	https://jengraimukhcollege.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

03

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

08

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

04

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>The institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. The students' council namely Jengraimukh College Students' Union (JCSU) promotes interests of student community and college ideals. The Students' Union provides programs, activities and services which serve co-curricular, cultural, social, recreational and educational interest of students. The college student's union organizes the Annual College Week, General Freshers' Social, Debate Competition, Publication of college magazine, World Environment Day, International Women's Day, International Yoga Day, Saraswati Puja, discipline in the campus etc. The student union acts to prevent ragging in the campus, maintains the college campus green, plastic and tobacco free and participates in social activities through NSS. The student body also suggests the administrative body for improvement of the in-campus amenities of the students. Students' participation is creative and group activities like, Educational Tours and Field Visits. General Secretary of Jengraimukh College is an active member of IQAC. Representatives of this body are present in committees like Academic Committee, Campus Beautification Committee, Vigilance and Disciplinary Cell, Grievance Redressal Cell, Canteen Committee, Anti-ragging Committee, Sexual Harassment Protection Cell and NSS Advisory Committee, NAAC Committe etc.</p>	

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Jengraimukh College has its Alumni Association which has significantly contributed towards the development and beautification of the institution. To strengthen the physical facilities of the college, the alumni association has been contributing in various ways. The periodical meetings are also organized by the Alumni Association in order to contribute towards the vision and future initiatives of the college. Presently, association is planning to register itself under Registration of Societies Act 1860 shortly. Every year, outgoing students of the college register themselves as alumni and become a part of the college even after their departure.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The prime vision of the college is to provide quality education and to develop the youth from all the prospects, including moral upliftment, socially responsible and technologically sound. Various activities in the college smoothly functioned through the active participation of all the stakeholders. Different committees and cells are formed from teaching and non-teaching staff. Students, alumni, and parents are also active members of some committees.

The academic functions are managed and monitored by Academic Board, Examination Committee, Admission Committee, Academic Calendar Committee, and Routine Committee. The academic plans are decided through a discussion with the College Academic Board, concerned departmental faculty members, and subsequent approval of the Governing Body. The admission committee designs the strategy for the admission of the students. The examination committee plans to conduct sessional examinations, and the final semester examination adhering to the rules from Dibrugarh University.

Other committees such as Grievance Redressal Committee, Anti-ragging Committee, Hostel Committee, Construction Committee, Student Welfare Committee etc. actively work on matters related to interest of the students.

The Governing body, Principal, Vice Principal, IQAC Members,

Steering committee, teaching staff, non-teaching staff, supporting staff, students' union, student representatives, alumni and various other committees jointly work to achieve the vision of the college.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Jengraimukh College takes pride in being receptive to the process of decentralization in various activities of the college, which is possible through the strong and effective cooperation between and participation of the various committees and administration of the college.

The disbursement of funds to students in need of financial assistance is decided by the Students Aid Fund Committee, through the process of decentralization.

Decentralization is practiced through the committee by effectively curbing down biases, prejudices, and any other sort of official hierarchy, thereby extending equal opportunities to the students.

The percentage of the amount to be taken from the admission fee for the fund is decided by the admission committee. Therefore, the cooperation of the student's body is equally important.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of Jengraimukh College orients toward the vision, mission, and objective of the college, which are always taken into account in every decision-making process of the

college.

The decisions are taken based on the following areas which are chalked out from the visions and missions of the college:

1. Academic Infrastructure
2. Curriculum planning and design
3. Research activities
4. Teachers' progress and development
5. Sustainable and green campus

In the session 2020-21, the following plan of action was chalked out for college: subscription of Nlist will be renewed and Research Culture in the College will be promoted.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the college consists of the Governing body, the Principal, the teaching staff, the non-teaching staff, and the students of the college. The various levels within the college administration is described below:

1. The Governing Body is a major stakeholder of the college. The members are in constant contact with the Principal for decisions pertaining to finance, recruitment of new faculty, infrastructure, and other college-related issues and programs, mainly focusing on the comprehensive development of the college.

2. The Principal is constantly assisted by the Head of the Departments of the college, the other teaching staff as well as

the non-teaching staff.

3. The Head of the Department supervises the smooth operation of the respective departments. In order to achieve this, meetings on a regular basis are conducted at the departmental level. Decisions pertaining to the department which are related to both the curricular and extra-curricular activities are taken in these meetings presided mostly by the heads.

4. The College also has the IQAC, which strives to achieve quality enhancement. The IQAC has an integral part in the implementation and maintenance of the overall quality of the institution.

5. The Student Council is headed by the president who is elected democratically by the students. Along with the president, there are several other leaders of the council whose objective is to prioritize the betterment of the students. Meetings are held by the council to discuss student-related issues and the organization of extra-curricular activities in the college.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Some effective welfare measures for teaching and non-teaching staff are mentioned below:

1. There exists a thrift and credit society in the college. All members contribute an amount monthly to this fund and they also get immediate loans in a very low rate of interest.
2. Teaching and non-teaching staff are provided with lump sum financial support on credit from the authority on request.
3. The college has provided residential quarter facilities to some of the teaching staff and grade IV staff within the college campus.
4. Common room cum refreshment room for teaching and non-teaching staff.
5. The college canteen provides foodwith a concessional charge.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- 1. The institutions has adhere to the norms and conditions set by the UGC and DHE, Assam during the process of appointment**

of teaching and non-teaching staffs.

2. The college has also assessed the performance of the teaching faculty annually.
3. The performance of a faculty member is assessed in accordance with the rule of Performance Based Appraisal System (PBAS) under the UGC Career Advancement Scheme (CAS) that is based on the API score. This is further checked and verified by the Head of the Department and the Coordinator of IQAC.
4. All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Management is considered the main part of any administrative system. Jengraimukh College conducts regular External Financial Audits to strengthen and improve its financial management. All financial dealings of the college from 1st April to 31st March are verified by the head Assistant and cross-verified by the Principal of the college. The audit is carried out by Chartered Accountants. They verify the facts and express their opinions about the financial statements of the college during the year. These audits are conducted as per the auditing standard of the country. External Audit is done by the Office of the Assistant Director of Audit (Local Fund), Government of Assam.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**NIL**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college mobilizes funds both from internal and external sources and makes necessary arrangements for the optimal utilization of resources available to the college. To ensure optimal utilization of available resources and check misuse of funds, various mechanisms such as Construction Committee, audits are employed. The external sources of college funds include:

1. University Grant Commission (UGC).
2. Rashtriya Uchchatar Shiksha Abhiyan (RUSA).
3. Government of Assam.

The Jengraimukh College generates funds from Internal Sources notably.,

1. Hostel fees from students
2. Festival and other Fees from students

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) plays an important role in institutionalizing quality assurance strategies and processes. It identifies parameters of qualities, strategies, and chalks out a plan of action for their completion. The institution through IQAC participates in various national assessment and accreditation institutions like National Assessment and Accreditation Council (NAAC), All India Survey of Higher Education (AISHE). It enables the institution to improve and undergo a systematic change to meet the national and international standards of higher education. To bring a qualitative change in the institution, a mechanism of mentorship programme was introduced. Furthermore, the institution through IQAC encourages the teachers to participate in various faculty development programmes so that they are updated with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching-learning process, structures, methodologies of operations, and learning outcomes of the college at periodic intervals. It ensures that classes are taken as per the academic calendar of the college and completed on time. It also makes sure that the results of the semester and Sessional Examinations are analyzed by departments on a regular basis. On the basis of these analyses, if any loopholes are found, IQAC ensures that remedial actions are taken by the college, and also for students who perform poorly in the sessional examinations, remedial classes are taken. IQAC also ensures that the latest tools and methodologies of the teaching-learning process are in place in the college and properly utilized for the overall benefit of the institution. It encourages the teachers to participate in various courses concerning the teaching-learning process including Refreshers Courses, Orientation programmes, and other faculty development programmes.

File Description	Documents
Paste link for additional information	https://jengraimukhcollege.org/
Upload any additional information	No File Uploaded
6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
No such program was initiated during 2020-21 due to Covid.	

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded
7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management	
NA	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,

D. Any 1 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The institution has facilities for inclusive education. Of course, there are no differently-abled students during 2020-21.
2. Almost 90% students of the college are from Mising community. Mising culture has its own beauty with Oinitam song, Gumrag dance, Ribigaseng, Mising dialect etc. Blended culture of missing and non-missing cultures brings harmony towards culture.
3. Students of the college speak different dialects outside the classroom but English and Assamese languages are used for curriculum transactions. Assamese is the regional language of the state Assam.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Republic Day and Independence Day celebration: The college celebrates Republic Day and Independence Day on the 26th of January and the 15th of August, respectively. On these days college community commemorates the freedom fight and the enactment of the constitution of India, which occurred on January 26, 1950. The constitutional obligations: values, rights, duties and responsibilities of citizens.

Sensitization through NCC: The college has 51 ASSAM AIR (TECH) SQN NCC and 9th ASSAM BATTALION NCC. NCC cadets played a major role in the sensitization of constitutional values and obligations. They help to maintain discipline. NCC of Jengraimukh College is so strong that 10 to 12 cadets are appointed to Indian defense services every year. Of course, Independence Day on 15th August 2020 could not be celebrated due to Covid.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are

E. None of the above

organized	
File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>Republic Day Day celebration: The college celebrated Republic Day on the 26th of January to commemorate the enactment of the constitution of India, which occurred on January 26, 1950. The constitutional obligations:</p>	
File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded
7.2 - Best Practices	
7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.	
<p>The college has 51 ASSAM AIR (TECH) SQN NCC and 9th ASSAM BATTALION NCC. Apart from academic activities, regular and highly disciplined NCC activities are considered as best practice of the college. Average of 10 cadets are able to join Indian defense services every year because of their regular and hard labour.</p> <p>Another best practice is NSS's activities.</p>	

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

NCC of the college brings glory to the college. From 51 ASSAM AIR (TECH) SQN NCC and 9th ASSAM BATTALION NCC average of 10 cadets are able to join Indian defense services every year because of their regular and hard labour.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

It is expected that college will be able to conduct more activities for the all-round development of the college after the end of the Covid period. Science section has been started from 2020 but classes were managed in online mode due to Covid pandemic. It is expected that activities of the science section will be properly implemented.