



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		JENGRAIMUKH COLLEGE
Name of the head of the Institution		Dr. Nabo Kumar Pegu
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03755272200
Mobile no.		9957163057
Registered Email		jengraimukhcollege@gmail.com
Alternate Email		jengraimukhcollege@yahoo.in
Address		PO- Jengraimukh, Dist.- Majuli, Pin-785105, Assam
City/Town		Jengraimukh
State/UT		Assam
Pincode		785105

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Lienkhomang Changsan			
Phone no/Alternate Phone no.		03755272200			
Mobile no.		9101168901			
Registered Email		jengraimukhcollege@yahoo.in			
Alternate Email		biplabkumar1987@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://jengraimukhcollege.org/aqar/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://jengraimukhcollege.org/academic-calendar/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	61.90	2005	28-Feb-2005	27-Feb-2010
2	C	1.62	2017	05-Nov-2016	04-Nov-2021
6. Date of Establishment of IQAC			01-Jul-2005		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2019 00	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Extension of other Infrastructure. 2. Continuation of the Best Practices and Extension Activities. 3. Extension activities through NSS and other wings were continued. 4. Feedback system has been improved.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Resolved that the Workshop on CBCS/Intellectual Property Rights/NAAC be organized in the College shortly.	The career Counselling Cell has been instructed start the necessary activities.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body of the College</td> <td>19-Jun-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body of the College	19-Jun-2019
Name of Statutory Body	Meeting Date				
Governing Body of the College	19-Jun-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	12-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. Salary bill of the staff are prepared and process online in Government of Assam Finance Website (https://www.finassam.in/). 2. Scholarships are processed in National scholarship portal.				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Jengraimukh College, Majuli, is affiliated with Dibrugarh University and hence this college follows the curriculum provided by the affiliating University. The college executes its curricular aspects through a well-planned schedule, calendar, and various academic activities. Besides, The College publishes a prospectus at the beginning of the session which contains all the details of the college including the admission process, fee structure, course structure, and the facilities provided by the college. The academic calendar as prepared by Dibrugarh university is strictly followed for the smooth conducting of the academic session. But, IQAC also prepares an academic calendar of its own to make it more convenient. All the departments of the college prepare course plans to make teaching learning process more effective. In each academic session student's orientation programme is organised by the IQAC in order to familiarize the students with the academic course, rules and regulations, and other extra-curricular activities of the college. The college prepares a general class routine to enable the smooth functioning of the classes. Classes are allotted to the faculty members based on their specialization area by the Heads of the respective departments. Parents-teachers' meeting is conducted by all departments with the aim of creating awareness among the guardians. Faculty

members are engaged with the preparation of the lesson plan. Remedial and tutorial classes are taken for the weaker section. seminars, workshops, special lectures, group discussions, tutorials, paper presentation by the students, projects, educational tours, and field trips, for effective and extensive curriculum delivery are organised as per the academic calendar. The college also provides a computer class for interested students. The Teacher-mentoring system is implemented in order to identify the problems faced by the students and to take necessary action on it. Feedback forms are circulated annually and action plans are prepared on the basis of the outcomes of this feedback.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The IQAC of Jengraimukh College prepares feedback forms every year and circulates the forms among the students and alumni in order to measure the current status of the institution. The filled-up feedback forms are analyzed by applying statistical methods. After completing the process, the outcome report is submitted to the authority for necessary action. Feedback is taken through offline mode on the course content provided by the affiliating university as well as all possible aspects of the college viz. teachers' involvement in teaching, teacher's co-operation in curricular and extra-curricular activities, measures taken on ragging, sports facilities, etc. The Feedback Cell of the institution closely reviews and analyses the feedback forms and based on this feedback action plans are made in order to take necessary action. Every year, on the basis of the outcomes of the feedback forms, a meeting is organized to solve the identified problems that the students face in the institution. Moreover, as a follow-up action to the feedback, the college authority has decided to increase the equipment for sports and other learning resources in the library. Feedback is also taken from the alumni which help in understanding their opinion and suggestions for the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major	180	170	160
BA	General	50	40	35
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	483	0	21	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
1	1	1	1	1	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Jangraimukh College, Majuli has a mentoring system where the HoDs of various departments along with the teachers act as bridges to connect the students for academic and non-academic activities. Each mentor is thus given a list of mentees whom he/she has to look after their academic matters as well as any others issues and problems, if needed it may be sometimes personal too. The students are encouraged to be academically vibrant and socially responsible. All their problems tried to be addressed in a holistic manner so that they can proceed further. As a result of this practice, a healthy and friendly mentor-mentee / teacher-student relationship has been growing up in the institution. The ratio of the mentor–mentee is calculated by the number of students enrolled with the number of teachers on a roll. The mentors are assigned to record all necessary information and data related to the mentees. The system is executed as per the under-mentioned functions: i) Mentors are assigned to monitor and guide the students throughout the course curriculum. ii) Mentors enhance the student’s confidence to achieve academic pursuits at higher levels. iii) Mentors encourage the students to fulfill their expectations. iv) Mentors provide psychological support to the students. v) Mentors coordinate with the parents/guardians regarding the progress of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
483	21	1 : 23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	21	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Nil	NA
2019	NA	Nil	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th semester	15/05/2019	16/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has adopted a method of assessing the academic performance of the students regularly from the beginning of the semester session. Besides Dibrugarh University guidelines, some of the initiatives taken by the college are the following: • Frequent Class tests and two Sessional examinations are held for continuous internal evaluation of students. • As per their syllabus the students are also given various assignments like the writing of dissertations, field reports, review of books, etc. • Continuous development of

the students is also assessed by the departments by conducting sudden tests, quizzes, etc. on a regular basis. • The students are shown their answer scripts and informed about their mistakes committed and remedial instructions are offered as and when required. • It is mandatory for each student to participate in the seminars in the class on topics selected randomly by the concerned teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a key implement for the smooth and effective dealing of the curriculum in the college. The academic calendar contains the list of activities to be accomplished including the commencement of classes, transaction of curriculum and its completion within a stipulated time, and conduct of examinations, besides holding of election for the Students' Union, Annual Sports Week, etc. which is as per with the Academic Calendar prepared by the college. Before the commencement of classes at the beginning of all semester sessions different departments of the college provide their own routine according to their curriculum and a tentative plan for implementation of the same, and on the basis of that the Routine Committee formed by the college authority for preparing the general routine of classes finalizes the timetable of every semester and gets it approved with due approval from the Principal.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jengraimukhcollege.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major	91	32	35.16
UG	BA	General	52	3	5.77

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jengraimukhcollege.org/students-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NA	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	2	00
International	Political Science	1	00
National	Economics	1	00
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	2
Political Science	2
History	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	2	0
Presented papers	0	4	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Month long Swachh Bharat Summer Internship Program	NSS	1	30
Swachh Bharat Abhiyan and awareness program	NSS	1	134
Awareness on environment	NSS	1	191
Quiz Competition	NSS	1	81
World environment day	NSS	1	16
Yoga camp	NSS	1	145
International yoga day	NSS	1	43
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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NIL	NA	NA	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NA	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	7876	1441296	410	85114	8286	1526410
Reference Books	440	188719	64	37810	504	226529
e-Books	80000	5960	0	0	80000	5960
Journals	13	11820	0	0	13	11820
e-Journals	3800	0	0	0	3800	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance and utilization of laboratory infrastructure and facilities: Each

department keeps track of the products it uses and buys in a stock register. The HODs and faculty of the relevant departments are in charge of maintaining the lab supplies and equipment. The college office requests open bids for the acquisition of laboratory supplies, including chemicals, specimens, etc. Maintenance and utilization of Library: The college library is sophisticated. Both books from the general, science, and arts streams are available in the library. Maintenance and utilization of IT facilities: Computers in every department. Classroom facilities and maintenance: For all the departments to conduct regular classes in the right sequence, the institution has enough classroom space. Each classroom is equipped with a suitable number of desks, benches, a chalkboard or whiteboard, lights, fans etc. Academic support: In accordance with the needs of the students, tutoring sessions and remedial classes are also offered to support their academic performance. Dibrugarh University, the college the parent institution, sets the course requirements. Exams are held in accordance with the Dibrugarh university program schedule.

<https://www.jengraimukhcollege.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	NA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NCC	25	0	2	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Assam Govt Job	5	5
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.A	History	DIBRUGARH UNIVERSITY	M.A
2018	1	B.A	Political Science	Dibrugarh University	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	00	0
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	5000, 1500, 800/ mtrs race/ Gold, silver, silver	National	3	Nil	Nil	Kushal Doley
2018	10000 mtrs race/8th Position	National	1	Nil	Nil	Naren Pegu

2018	10000 mtrs race/9th Position	National	1	Nil	Nil	Sumon Mili
2018	Cross Country Race/3rd Position	National	1	Nil	Nil	Kushal Doley
2018	Cross Country Race /9th Position	National	1	Nil	Nil	Sumon Mili
2018	Cross Country Race /10th Position	National	1	Nil	Nil	Poresh Doley
2019	Boxing/G old	National	1	Nil	Nil	Raj Kr. Doley
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution facilitates students representation and engagement in various administrative, co-curricular and extracurricular activities. The students' council namely Jengraimukh College Students' Union (JCSU) promotes interests of student community and college ideals. The Students' Union provides programs, activities and services which serve co-curricular, cultural, social, recreational and educational interest of students. The college student's union organizes the Annual College Week, General Freshers' Social, Debate Competition, Publication of college magazine, World Environment Day, International Women's Day, International Yoga Day, Saraswati Puja, discipline in the campus etc. The student union acts to prevent ragging in the campus, maintains the college campus green, plastic and tobacco free and participates in social activities through NSS. The student body also suggests the administrative body for improvement of the in-campus amenities of the students. Students' participation is creative and group activities like, Educational Tours and Field Visits. General Secretary of Jengraimukh College is an active member of IQAC. Representatives of this body are present in committees like Academic Committee, Campus Beautification Committee, Vigilance and Disciplinary Cell, Grievance Redressal Cell, Canteen Committee, Anti-ragging Committee, Sexual Harassment Protection Cell and NSS Advisory Committee, NAAC Committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jengraimukh College, founded in 1973, is a higher education institution. The institution firmly believes in the democratic integrity of power and authority decentralisation. The decentralisation of administration assists the institution in creating a welcoming environment that improves the academic systems efficiency. Several statutory subcommittees comprised of representatives from all stakeholders have been formed to efficiently implement critical administrative operations in light of the institutions overall development and interest through decentralisation. 1. Administrative level: Within the framework of governance primarily established by the Directorate of Higher Education (DHE) and UGC, the Academic Cell, comprised of the Principal and Heads of the Departments, makes and implements decisions regarding academic and operational matters. This committee creates standard operating procedures and delegated the execution to the faculty. To maintain the orderly and methodical operation of the college, the principal, HoDs, and staff are involved in developing the policies, practises, guidelines, and norms relating to admission, punishment, grievance, counselling, etc. and successfully executing the same. To accomplish the vision and mission, the governing body, the principal, the vice principal, the members of the IQAC, the steering committee, the teaching staff, non-teaching staff, the supporting staff, the students union, student representatives, alumni, and various other committees are all given joint authority. 2. Academic and Extra Academic Level: In conjunction with other department members, the heads of each department make choices regarding academic innovations and other related activities. The faculty members are permitted to offer proposals to raise the bar for excellence in any area of the institute. Seminar, workshop, conference, and FDP planning is encouraged among faculty members. They are given the power to coordinate with various academic institutions as well as institutional and industrial tours, as well as industry specialists. By allowing faculty members to oversee a variety of academic, co-curricular, and extracurricular activities, such as NSS, NCC, sports, and cultural events, the institution promotes them to develop leadership qualities. A Students Union made up of chosen student representatives exists at the college. The professor in charge of numerous activities in the college directs the student body. In order to raise awareness about various diseases and societal issues, they are encouraged to carry out various extension activities, such as planning awareness campaigns in rural and college settings. The college supports the advancement of society in these ways.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college upholds an open admissions policy. The college website, social media, and offline methods like admission banners and prospectuses are

all used to disseminate all the information necessary for admission to various programs. Information regarding the admission dates is also given to parents, alumni, head teachers, and principals of the adjacent schools as well as the administrative heads of the nearby villages. The admissions process lasts for two consecutive days. The only consideration in the admissions process is merit. The admissions work is done by both teaching and non-teaching employees. The application process adheres completely to the Government of India reservation guidelines.

Industry Interaction / Collaboration

In order to set up various educational and awareness initiatives, the faculty members are also urged to visit the local schools. The career counseling unit also undertakes a variety of measures to uphold a cooperative relationship with the local industries in Majuli.

Human Resource Management

The college consistently makes efforts to improve the quality of its human resources. Several national and international seminars, workshops, faculty development programs, orientation programs, etc. have been attended by faculty members. Several events connected to the college are actively participated in by faculty members. The students participate in a variety of projects.

Research and Development

By taking part in various seminars, workshops, symposia, FDPs, FIPs, refresher courses, etc., the faculty members are encouraged to improve the quality of teaching-learning. The institution encourages and supports its academic members to pursue different advanced degrees including the M.Phil. and Ph.D., and so on.

Library, ICT and Physical Infrastructure / Instrumentation

The library committees existence is essential to the growth and operation of the library. With INFLIBNET, Ahmedabads NList, the library has complete access to all e-resources. Using SOUL 2.0, OPAC, etc., the library is somewhat automated. The professors and students have complete access to textbooks, reference books, periodicals, newspapers, magazines, previous test papers, etc. at the library.

<p>Examination and Evaluation</p>	<p>Students are routinely evaluated in their academic performance. Each semester, there are two sessional exams. After a few days, students are given access to their answer sheets, and post-exam conversations are also held to help students with any questions they may have. Following all laws and regulations, the semester final exams are done. For the benefit of pupils who are performing poorly, remedial classes are also periodically scheduled. The departments plan group discussions, weekly class seminars, home assignments, and other assessments like class examinations. Also, a handful of students are paired with faculty members who will serve as their mentors, providing them with any academic and non-academic support they may require.</p>
<p>Teaching and Learning</p>	<p>Before the start of each semester, the academic cell creates the plan for how the classes will be organised. On the main notice board and online at the college website, the class schedule and academic calendars are posted. Departmental course plans are created by the department heads in consultation with the faculty and distributed to the students via social media and the departmental notice board.</p>
<p>Curriculum Development</p>	<p>In order to ensure that the teaching-learning process runs well, the college has developed a course plan. To accommodate slow learners, remedial classes are set up. For various topics related to the syllabus and departmental course plans, IQAC and the academic cell organise a variety of meetings. The above is upgraded using several techniques.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Administration</p>	<ul style="list-style-type: none"> • Both the attendance book and biometric login are used to keep track of staff attendance. • Every significant announcement pertaining to various college programs and topics is updated on the college websites and sent to the appropriate department by mail.
<p>Planning and Development</p>	<ul style="list-style-type: none"> • The Infrastructure and Development cell of the institution plans and carries out various college development

	<ul style="list-style-type: none"> projects. Parents and the Governing Body both offer suggestions for the overall development of the college. Construction of the corridor that connects the departmental office with the classrooms.
Finance and Accounts	<ul style="list-style-type: none"> The relevant committees are used for financial decision-making and transactions. The teaching faculty and non-teaching employees are financially supported by the thrift and credit organization of the college.
Student Admission and Support	<ul style="list-style-type: none"> The admission cell, which is made up of the principal, the academic coordinators, and all the HODs, provides assistance with the admission of students. The procedure of admitting new pupils is always assisted by the faculty members and other stakeholders. When necessary, the teaching members provide assistance to deserving students from the economically weaker segment. Arrangement of extra classes for slow learners.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Hermony Persepecti ve of Life Leading to Education and Develo pment	Hermony Persepecti ve of Life Leading to Education and Develo pment	29/09/2018	29/09/2018	30	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored Subject Refresher Course in Environmental Studies	1	29/01/2019	19/02/2019	20
Refresher Course on Women Studies and Gender Sensitization (ID)	1	06/07/2018	26/07/2018	20
UGC sponsored Orientation Programme in AMU	1	11/06/2019	30/06/2019	20
UGC sponsored Orientation Programme in AMU	1	29/01/2019	19/02/2019	20
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>o A thrift and credit society that provides financial support for the teaching and non-teaching staff. Common room cum refreshment room. Canteen with concessional charge.</p>	<p>o A thrift and credit society that provides financial support for the teaching and non-teaching staff. Common room cum refreshment room. Canteen with concessional charge.</p>	<ul style="list-style-type: none"> • Common room and hygienic toilet facilities for boys as well as girls. The college has incinerator for female faculty and girls. • Faculty members always involve in different events related to sports and culture. <p>The college provides financial support to the students to participate in various district and state level competitions.</p> <ul style="list-style-type: none"> • If any student feels seriously ill during class hours, they are immediately taken to Jengraimukh Model Hospital, which is very

close to the college. •
There is a hostel
available for girls.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an internal audit committee, headed by the Principal of the college. In order to maintain transparency in financial management, the college authority has suggested to appoint a person who has experience in financial matters as a local auditor to guide and assist the staff associated with it. They have conducted the audit in accordance with auditing standard generally accepted in India. They have opined that the account gives a true and fair view of the receipts and payments for the year ended on that date in conformity with accounting principles generally accepted in India. After auditing the available receipts of expenditure and certification of utilization, local level audit is conducted so as to make it easier for further audit. Then, the office of Asst Director of Audit, Jorhat district carried out the audit. Besides, the college gets the college account audited through a Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	00	Yes	Governing Body of College
Administrative	No	00	Yes	Governing Body of College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organizing Parent-teacher meetings at least once a year. 2. Taking steps for the betterment of academic and non-academic performance of students. 3. Discussion on the steps for slow learners.

6.5.3 – Development programmes for support staff (at least three)

1. Provide accommodation for supporting staff inside the college campus. 2. Increment of monthly salary to the contractual employees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NA	Nil	Nil	Nil	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>a) A massive plantation drive was conducted on the college premises on Environment Day on 5th June 2018-2019. A total of 50 saplings were planted in and out of the college campus. b) Each student was asked to plant a sapling for ensuring free admission to the college as per guidelines of the State government of Assam. c) Students were trained regularly for generating environmental awareness and consciousness towards a green environment and sustainable development. d) An environmental tour is conducted each year to generate awareness amongst students on environmental degradation and restoration.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day celebrated	15/08/2018	15/08/2018	54
Teachers' day celebrated	05/09/2018	05/09/2018	312
Republic day celebrated	26/01/2019	26/01/2019	35
International Yoga Day celebrated	21/06/2019	21/06/2019	79
Women's day celebrated	08/03/2019	08/03/2019	56
World Environment Day celebrated	05/06/2019	05/06/2019	65

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has a sprawling green campus with trees and vegetation. The college has been practising for years for creating awareness regarding eco-friendly campuses and preserving resources. The following measures are adopted for the same. 1. The college premises is Tobacco-free and certified by the Government of Assam. 2. Students are advised to minimize the usage of plastic items on the college campus and in their day-to-day life. 3. Production of vermicompost for promoting the use of organic and environment friendly fertilizers and aware the students to prevent the use of chemical fertilizers. 4. Students are being educated about the need to prohibit fishing during the breeding season (April-June). 5. Plantation and sustainable use of natural resources is a very old practice here. For years the college has been trying to preserve the precious plant varieties in the college with the involvement of the students and teachers. The college also takes initiatives to create awareness about the importance and protection of these species.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college continuously monitors the growth of the institution by examining its strength, weakness, opportunities, and challenges- Strength: • In addition to community service, the college authority regularly attempts to instil a sense of responsibility towards society in its students. • The students are involved in village adoption and survey Programmes under teachers. • The college has a well-equipped library with an extensive collection of books and journals. • Library users are increasing every year and it acts as a resource hub for faculty members, researchers, and students. • All the departments have their departmental library that provides students with access to books. • The college's annual magazine "Punchang" also provides a platform for a diverse category of students to enhance their literary and writing skills and creative painting. • Clean and green campus of the college provides a learning environment that is not only scenic but also eco-friendly. • Awareness programme was conducted on the causes, effects, and solutions of plastic pollution. • As part of its efforts to maintain and protect the environment, the college conducts regular educational programmes for the college family and the surrounding community. • The college also celebrates important national and international days with a view to nurturing a feeling of unity and brotherhood. • Cleanliness drives are conducted by teachers and students in and out of the

campus of the college. • The college runs a vermicompost production unit though the production is meagre it can meet the need for biofertilizers for the college. • Environmentally significant days are celebrated in the college to develop environmental consciousness. • Minimal use of plastic in and around a college campus. • Minimum use of paper for official works and online services is encouraged in all possible requirements. • Many students are enrolled in NCC every year and completed their training. • In the wake of flood devastation, the college provides aid to people affected by floods in its flood-affected region. • The students and teachers collaboratively participate in blood donation camps. • The college has a girls' hostel that can accommodate 50 girls' students hailing from remote areas. Weakness: • Student dropout ratio is increasing significantly, which may be due to the poor financial condition and early marriage. • Poor student-teacher ratio hampers the smooth functioning of the classes, especially in arts stream. • The college does not offer any job-oriented courses. • Lack of language lab. • Lack of free transportation for students, which is essential since they are coming from distant places. • Though the college has enough space, yet it has no proper parking facilities. • There is no boys hostel at the college as it was destroyed during a heavy flood in 1995. • Lack of well-equipped conference hall. • Lack of well-equipped auditorium. Opportunities • A lot of the colleges students are talented at sports. They will be able to bring laurels to the college and state if they receive proper guidance, training, and competitions. • Musical talent and diverse cultural backgrounds are among the strengths of our students. Proper guidance and training can help them succeed in their careers. • The college can undergo collaborative activities with different social groups from the nearby villages with assistance from the Panchayat offices. • Introduction of new courses like Mass Media, diploma in Entrepreneurship etc. and self-financing courses can provide new opportunities for self-employment and enterprise. • Effective leadership of the teaching and administrative staff and maximum utilization of resources can make the institute a hub for the generation of human resources. • The college also has great potential of generating revenue from the Vermicompost production unit. • Renovation of the girls' hostel can be planned. • The college needs digital classrooms, a well-furnished auditorium, and conference hall, language laboratory. Challenges • The imbalance in the student-teacher ratio puts a stain on the system. • Additional sources of earnings to be searched out. • More and more self-financing and job-oriented courses are to be given preference. • Power supply disruptions are troublesome. • In the coming years, the institute needs to consider installing a solar energy plant. 2. Green campus • The college is endowed with an eco-friendly and green campus for ages and is maintaining its glory by adopting various measures. • Different kinds of trees, herbs and shrubs on the college premises have been playing a significant role in sequestering carbon dioxide. • The college has planted some air-purifying plants such as Mahaneem (*Azadirachta indica*) and Tulsi (*Ocimum tenuiflorum*) to make the campus eco-friendly and healthy.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jengraimukhcollege.org/institutional-values-and-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college takes an effort to uphold its stated Vision and mission. The college was established for providing higher education to the rural students of the area. It is evident from the fact that about 97 of the students availed of free admission in the academic year 2018-2019. They hail from the poor economic

background with talent in diverse areas. The college has been always making effort to the development of their talent in areas like sports and music. Accordingly, workshops, career counselling Programmes, and motivational lectures are organized for students. The number of girl students is also appreciable in number. The girls coming from the distant villages are also engaged in different activities along with boys such as NCC, and NSS. Students are performing well in sports and cultural activities and inter-college competitions etc. IQAC, NSS, NCC, Women's Cell and ECGC of the college are involved in the overall development of the student's personalities in order to empower them with competency, entrepreneurial skills, and creativity to meet global challenges and to face real-life situations. Moreover, many extensions and reached activities are conducted to participate students in community services through NSS Unit, College Teachers' Unit, ECGC and NCC. The extension activities promote knowledge, resource and service sharing between the institution and the community.

Provide the weblink of the institution

<https://www.jengraimukhcollege.org>

8.Future Plans of Actions for Next Academic Year

1. Upgradation of the bathroom and toilet facilities of the Hostel and the College. 2. Organizing Community Development Programmes. 3. Improvement of Drinking Water and Sanitary facilities 4. Field works to be conducted by various departments. 5. Constitution of Departmental Advisory Committee for every department to plan and execute departmental activities