



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	JENGRAIMUKH COLLEGE
Name of the head of the Institution	DR NABO KUMAR PEGU
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03755272200
Mobile no.	9957163057
Registered Email	jengraimukhcollege@gmail.com
Alternate Email	jengraimukhcollege@yahoo.in
Address	PO- Jengraimukh, Dist- Majuli, Pin-785105, Assam
City/Town	Jengraimukh
State/UT	Assam
Pincode	785105

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	LIENKHOMANG CHANGSAN																								
Phone no/Alternate Phone no.	03755272200																								
Mobile no.	9101168901																								
Registered Email	jengrainukhcollege@yahoo.in																								
Alternate Email	biplabkumar1987@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://jengrainukhcollege.org/aqar/																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes, whether it is uploaded in the institutional website: Weblink :	https://jengrainukhcollege.org/academic-calendar/																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C+</td> <td>61.90</td> <td>2005</td> <td>28-Feb-2005</td> <td>27-Feb-2010</td> </tr> <tr> <td>2</td> <td>C</td> <td>1.62</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C+	61.90	2005	28-Feb-2005	27-Feb-2010	2	C	1.62	2016	05-Nov-2016	04-Nov-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	C+	61.90	2005	28-Feb-2005	27-Feb-2010																				
2	C	1.62	2016	05-Nov-2016	04-Nov-2021																				
6. Date of Establishment of IQAC	01-Jul-2005																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration			Number of participants/ beneficiaries																					

No Data Entered/Not Applicable!!!

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC of Jengraimukh College persists with its efforts to create a learning environment that fosters the all round development of its students so that the college can contribute to the domain of academics and to the spheres of cocurricular and extracurricular activities. The major outcomes of IQAC activities of this session are given below: 1. The infrastructure of the college was strengthened with the additions and renovations of the existing ones. 2. Best Practices of college continued for the session.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Continuation of the Best Practices and Extension Activities	Continued the Best Practices and Extension Activities.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Library: Library uses the SOUL 2.0 software package constitutes the overall integrated library management system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution adheres to the curriculum laid down by Dibrugarh University and executes its curricular aspects through a well-planned schedule, calendar, and various academic activities. A course plan is prepared at the beginning of each academic session for all the subjects in the undergraduate courses and is distributed to all the students. The institution also organises an orientation programme for the newcomer students to familiarize them with the course, rules and regulations of the college. Besides, The College publishes a prospectus at the beginning of the session which contains all the details of the college including the admission process, fee structure, course structure and the facilities provided by the college. Departmental meeting as well as teachers' meeting is held in the college from time to time to discuss innovative ideas in the teaching-learning process. To ensure the implementation of the course plan and class routine, faculty members are asked to maintain an individual teacher's diary. The student mentoring system in the college can be regarded as the best practice of the teaching-learning process where teachers are appointed as a mentor to identify the problems faced by the students and to take necessary action on them. Remedial and tutorial classes are also included in the class timetable. The institution also offers an ICT class for interested students. Feedback forms are circulated annually and action plans are prepared on the basis of the outcomes of this feedback.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NA	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an essential component of the educational system. It can be incorporated to enhance teaching and learning techniques since it has an immediate impact on the process of acquiring knowledge and has a direct impact on both teaching and learning. At the very outset, IQAC called for a meeting among the Heads of The Departments to prepare a feedback format as per college format guidelines with small modifications suited to the institution. The feedback forms regarding teaching and learning are distributed among the students in the presence of the teachers at the end of each semester. The collected fill-up feedback formats are submitted to the Head of the Institution. The individual feedback report was then handed over to the

respective departments while both the individual and departmental feedback reports were submitted to the IQAC for necessary perusal and information. The resultant data is analyzed and steps are taken to bridge the loopholes. For future semesters, strategic planning is also based on feedback. If there is a requirement for any immediate remedial classes then the principal depute the concerned faculty. Any suggestions or improvements are taken into consideration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major	150	160	146
BA	General	100	50	41
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	507	0	21	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
1	1	2	1	1	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has well-planned and executed student mentoring system since 2016. As part of the mentoring system, the institution has initiated a process of dividing the student into groups of 20 to 25 mentees which is headed by an individual mentor. The mentor Looks after the overall development of the mentees. He/She provides academic as well as emotional support to the students. He often acts as a counsellor and is responsible for the overall progression and development of students. Some important outcomes of mentoring systems are –

1. It creates a good bond between the teachers and students.
2. It helps in facilitating information between the mentor and the mentees.
3. It helps to access the overall development of the students.
4. It helps in initiating special and make-up classes for the slow learner.
5. It not only provides academic support but also looks after the mental health of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
507	21	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	21	0	2	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NA	Nil	NA
2018	NA	Nil	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th semester	22/05/2018	14/07/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Jangraimukh College, Majuli follows the rules and regulations of Dibrugarh University for Continuous Internal Evaluation (CIE) system. In addition to the evaluation system assigned by the University, the college has introduced the following steps to make the process of continuous evaluation more fruitful:

- Frequent Class tests and two Sessional examinations are held for continuous internal evaluation of students.
- Seminar presentations preferably with power-point have been made compulsory for all major students.
- For identifying and evaluating learners, assignments are given frequently by the faculties of the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an academic calendar for each semester incorporating all the co-curricular and extracurricular activities of the college. All the in-semester as well end-semester examinations are conducted in strict adherence to the academic calendar. The number of working days and holidays are defined clearly in the calendar and followed to the extent possible. The dates of indispensable activities of the college such as Students Union Election, Fresher's Social, Annual College Week, and Admission dates are adhered to by the college. The academic calendar includes dates of observance of days and events of relevance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major	96	56	58.33
UG	BA	General	46	5	10.87

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jengraimukhcollege.org/students-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.7	0.1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nill	00

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	4	00
National	Economics	1	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	1
Economics	2
Political Science	6
History	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Null	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Null	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	12	0	0
Attended/Seminars/Workshops	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Swachh Bharat Abhiyan: Cleanliness Drive	NSS	1	30
Hostel Day: Cleanliness	NSS	1	20
Literary Competition	NSS	1	332
Campus cleaning and demonstration of Vermicompost Project	NSS	1	13
Cleanliness Drive in JengraimukhTinali and Jengraimukh Model Hospital	NSS	1	58
Gandhi Jayanti Observatioin	NSS	1	23
Orientation program: on "Role of college health and sanitation Club".	NSS	1	135
Cleanliness Drive	NSS	1	43
World Environment Day Observation	NSS	1	80
Yoga day training camp	NSS	1	120
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
00	00	00	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7125	1203734	751	237562	7876	1441296
Reference Books	268	105332	172	83447	440	188779
e-Books	80000	5960	0	0	80000	5960
Journals	15	14940	1	0	16	14940

e- Journals	3800	0	0	0	3800	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The college has been maintaining a decentralized way for effective utilization of the different facilities available. Hostel: The Hostel Management Committee, comprising the principal, the superintendents of the hostels, and members from the faculty, frame rules for good maintenance of the hostel facilities. The library staff under the leadership of the Librarian looks after the day-to-day maintenance of the facilities and their up gradation. The Library Committee prepares a future plan with active inputs and suggestions from the college librarian.</p>
<p>https://www.jengraimukhcollege.org</p>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Ishan Uday	3	194400
b) International	NIL	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
YOGA	18/06/2017	73	Jengraimukh College
DTPG	02/08/2017	44	Jengraimukh College
COSK	02/08/2017	52	Jengraimukh College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NCC	25	0	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	2	BA	Assamese	IDOL Gauhati University	M.A
2017	1	BA	Sociology	Dibrugarh University	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nil

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Men 800,5000, 10000 mtrs race/Silver, silver, bronze	National	3	Nil	00	Kushal Doley
2018	Women 800, 5000 mtrs race/ Silver, 5th position	National	2	Nil	00	Geeta Doley
2018	5000, 10000 mtrs race/ 4, 5 th position	National	2	Nil	00	Naren Pegu

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution facilitates students representation and engagement in various

administrative, co-curricular and extracurricular activities. The students' council namely Jengraimukh College Students' Union (JCSU) promotes interests of student community and college ideals. The Students' Union provides programs, activities and services which serve co-curricular, cultural, social, recreational and educational interest of students. The college student's union organizes the Annual College Week, General Freshers' Social, Debate Competition, Publication of college magazine, World Environment Day, International Women's Day, International Yoga Day, Saraswati Puja, discipline in the campus etc. The student union acts to prevent ragging in the campus, maintains the college campus green, plastic and tobacco free and participates in social activities through NSS. The student body also suggests the administrative body for improvement of the in-campus amenities of the students. Students' participation is creative and group activities like, Educational Tours and Field Visits. General Secretary of Jengraimukh College is an active member of IQAC. Representatives of this body are present in committees like Academic Committee, Campus Beautification Committee, Vigilance and Disciplinary Cell, Grievance Redressal Cell, Canteen Committee, Anti-ragging Committee, Sexual Harassment Protection Cell and NSS Advisory Committee, NAAC Committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jengraimukh College strongly believes in the democratic integrity of decentralization of power and authority. The decentralization of administration helps the college in developing a congenial environment that enhances the efficiency of the academic system. The Academic Cell, consisting of Principal, Head of the departments, takes and executes the academic as well as operational decisions within the framework of governance mostly laid by the Directorate of Higher Education (DHE) and UGC. This committee designs common working procedures and entrusts the implementation through the faculty members. The principal, HoDs and staff members are involved in defining the policies, procedures, guidelines and rules related to admission, discipline, grievance, counselling, etc., and effectively implementing the same to ensure the smooth and systematic functioning of the college. The Governing body, Principal, Vice Principal, IQAC Members, Steering committee, teaching staff, nonteaching staff, supporting staff, students' union, student representatives, alumni and various other committees are jointly empowered to achieve the vision and mission of the college. The Heads of departments along with the other faculty members together take decisions regarding academic innovations and other related activities in

consultation with other members of the department. Faculty members are encouraged to organize seminars/workshops/conferences/FDPs, various institutional and industrial tours, awareness programmes etc. The college encourages the faculty members to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities, including NSS, NCC, sports and cultural activities. There is a Students' Union, consisting of elected representatives of the students and assisted and guided by their respective professors-in-charge, bringing all the members of the college community together and organizes various activities in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee consists of the principal, the academic coordinator of the college, HoDs, IQAC coordinator and different faculty members. All the decisions are taken by this committee for smooth functioning of the admission process. The College maintains a transparent admission procedure in the college, adhering to the reservation criteria of the GoI.
Industry Interaction / Collaboration	The faculty members are encouraged to go to the nearby academic institutions to arrange different educational and awareness programs. The career counseling cell of the college takes different initiatives to maintain collaborative relationship with nearby industries.
Human Resource Management	<ul style="list-style-type: none"> • Faculty members are encouraged to participate in different national and international seminars, workshops, faculty development programs, orientation programs etc. • The students are also involved in various activities of the college, including NCC and NSS activities.
Research and Development	<ul style="list-style-type: none"> • The college supports the faculty members to pursue higher educations, such as MPhil, PhD etc.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • The library has full access of e-resources through NList under INFLIBNET, Ahmedabad. The library is partially automated through SOUL 2.0, OPAC etc. • The library provides full access to textbooks, reference books, e-journals, newspapers, magazines, previous question papers, etc. to the faculty members and students.

Teaching and Learning	<ul style="list-style-type: none"> The class routine and academic calendars are designed by the Committee for Academic Calender (CAC), Jengraimukh college and the respective departmental HoDs. The departmental course plans are circulated to the students through the departmental notice board, college website and social media.
Curriculum Development	<ul style="list-style-type: none"> The college has Developed a Course plan for smooth teaching. Remedial classes are arranged for slow learners. The academic cell arrange various meetings and steps have been taken for various subjects associated with the syllabus and other academic matters.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> Infrastructure and Development cell of the college plans and executes different development work in the college. Repairing and painting of the college auditorium. Construction of washroom in the auditorium.
Administration	<ul style="list-style-type: none"> Staff attendance is maintained through Bio-metric login as well as the attendance book. All the administrative decisions are taken by the administrative committee of the college as well as the governing body.
Finance and Accounts	<ul style="list-style-type: none"> The financial decision and transactions are done through concerned Committees of the college. The college has a thrift and credit society that provides financial support for the teaching and non-teaching staff.
Student Admission and Support	<ul style="list-style-type: none"> The admission is carried out with the support of the admission cell that comprises of Principal, Academic coordinators and all the HODs. The teachers and other stakeholders always help in the process of admission of new students. The faculty members support the meritorious students belonging to the economically weaker section, whenever needed.
Examination	<ul style="list-style-type: none"> Continuous evaluation is carried out for students through sessional examinations, home assignment, classroom presentations/seminar, followed by final examinations adhering the rules of Dibrugarh University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	21	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • A thrift and credit society that provides financial support for the teaching and non-teaching staff. • Common room cum refreshment room • Canteen with concessional charge 	<ul style="list-style-type: none"> • A thrift and credit society that provides financial support for the teaching and non-teaching staff. • Common room cum refreshment room • Canteen with concessional charge 	<ul style="list-style-type: none"> • Common room and hygienic toilet facilities for boys as well as girls. • Sports and Cultural development under the in-charge of the faculty members. • If any student feels seriously ill during class hours, they are immediately taken to Jengraimukh Model Hospital, which is very close to the college. • There is a hostel available for girls.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an internal audit committee, headed by the Principal of the college. In order to maintain transparency in financial management, the college authority has suggested appointing a person who has experience in financial matters as a local auditor to guide and assist the staff associated with it. They have conducted the audit in accordance with auditing standards generally accepted in India. They have opined that the account gives a true and fair view of the receipts and payments for the year ended on that date in conformity with accounting principles generally accepted in India. After auditing the available receipts of expenditure and certification of utilization, local level audit is conducted to make it easier for further audit. Then, the office of Asst Director of Audit, Jorhat district carried out the audit. Besides, the college gets the college account audited through a Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Governing Body of College
Administrative	No	NA	Yes	Governing Body of College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organizing Parent-teacher meetings at least once a year. 2. Taking steps for the betterment of academic and non-academic performance of students. 3. Discussion on the steps for slow learners.

6.5.3 – Development programmes for support staff (at least three)

1. Provides accommodation for supporting staff inside the campus. 2. Increment of the salary every year. 3. Provides economic support to the supporting staf whenever needed.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The AQARs are to be prepared and submitted as earliest possible. 2. The IQAC will organize a promotion-related meeting in the college among the teachers.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Arrangement of Performance based appraisal systems	Nil	Nil	Nil	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
a) A massive plantation drive was conducted on the college premises on Environment Day on 5th June 2018-2019. Around 30 saplings were planted in and out of the college campus. b) Each student was asked to plant a sapling for ensuring free admission to the college as per guidelines of the State government of Assam. c) Students were trained regularly for generating environmental awareness and consciousness towards a green environment and sustainable development. d) An environmental tour is conducted each year to generate awareness amongst students on environmental degradation and restoration.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	0	0	Nil	00	00	00	0
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day celebrated	15/08/2017	15/08/2017	50
Swachh Bharat Awiyaan (College premises)	01/09/2017	01/09/2017	31
Teachers' day celebrated	05/09/2017	05/09/2017	310
Hostel Day	10/09/2017	10/09/2017	50
Gandhi Jayanti	02/10/2017	02/10/2017	70
A one-day workshop on 'Securities and exchange board of India'	17/10/2017	17/10/2017	50
Orientation programme on 'Role of College Health and Sanitisation)	21/10/2017	21/10/2017	145
Republic day celebrated	26/01/2018	26/01/2018	40
International Women's Day	08/03/2018	08/03/2018	80
International Yoga Day celebrated	21/06/2018	21/06/2018	79
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The college has been giving a tremendous effort to make the college premise a purely eco-friendly campus. Constant support and suggestions have been offered to the students to maintain the college campus clean and hygienic as well as to preserve the natural resources available in the college.
- The college has been arranging several awareness activities by observing various days and seminars as well as popular talks by prominent personalities of this ground. On 24th August an Awareness programme is conducted with a popular talk by Padmashree Jadav Payeng. The event has gained tremendous support from stakeholders and students. The following measures are adopted for the same.
 1. The college premises is Tobacco-free and certified by the Government of Assam.
 2. Minimal use of plastics inside the campus is encouraged.
 3. To promote the use of organic fertilizers inside the campus the productivity rate of the vermicompost unit is escalated with the help of students and NSS unit, NCC units etc.
 4. Students are being educated about the need to prohibit fishing during the breeding season (April-June).
 5. Plantation and sustainable use of natural resources is a very old practice here. For years the college has been trying to preserve the precious plant varieties in the college with the involvement of the students and teachers. The college also takes initiatives to create awareness

about the importance and protection of these species.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college continuously monitors the growth of the institution by examining its strength, weakness, opportunities, and challenges- Strength: • Massive use of the library by the students, as well as faculty members, is another pillar in increasing the awareness towards using the resources available in the college. • All the departments have their departmental library that provides students with access to books. • The students are continuously engaged in exercising social responsibilities like village adoption situated nearby under concerned teachers in charge. • In addition to community service, the students are supported and encouraged to take responsibility and duties toward society. • The college's annual magazine "Punchang" also provides a platform for a diverse category of students to enhance their literary and writing skills and creative painting. • Clean and green campus of the college provides a learning environment that is not only scenic but also eco-friendly. • The college has a well-equipped library with an extensive collection of books and journals. • The college runs a vermicompost production unit though the production is meagre it can meet the need for biofertilizers for the college. • Environmentally significant days are celebrated in the college to develop environmental consciousness. • Minimal use of plastic in and around the college campus. • Minimum use of paper for official works and online services is encouraged in all possible requirements. • Many students are enrolled in NCC every year and completed their training. • In the wake of flood devastation, the college provides aid to people affected by floods in its flood-affected region. • Awareness program was conducted on the causes, effects, and solutions of plastic pollution. • As part of its efforts to maintain and protect the environment, the college conducts a regular educational program for the college family and the surrounding community. • The college also celebrates important national and international days with a view to nurturing a feeling of unity and brotherhood. • Cleanliness drives are conducted by teachers and students in and out the campus of the college. • The students and teachers collaboratively participate in blood donation camps. • The college has a girls' hostel that can accommodate 50 girls' students hailing from remote areas. Weakness: • Lack of free transportation for students, which is essential since they are coming from distant places. • Though the college has enough space, yet it has no proper parking facilities. • There is no boys hostel at the college as it was destroyed during a heavy flood in 1995. • Lack of well-equipped conference hall. • Lack of well-equipped auditorium. • Student dropout ratio is increasing significantly, which may be due to the poor financial condition and early marriage. • Poor student-teacher ratio hampers the smooth functioning of the classes, especially in arts steam. • Lack of language lab. • Although the college has an indoor stadium it is not in functioning mode and becomes deteriorating. Opportunities: • A lot of the colleges students are talented at sports. They will shine in the field of sports if they will be provided with proper guidance and training. • The college is situated in a culturally rich area that can allow enchanting their careers and performance and not only lead them towards a lucrative profession but will help to preserve the cultural resources therein. • The college can undergo collaborative activities with different social groups from the nearby villages with assistance from the Panchayat offices. • Introduction of new courses like Mass Media, diploma in Entrepreneurship etc. and self-financing courses can provide new opportunities for self-employment and enterprise. • Effective leadership of the teaching and administrative staff and maximum utilization of resources can make the institute a hub for the generation of human resources. • The college also has great potential of generating revenue from the Vermicompost production unit. •

Renovation of the girls' hostel can be planned. • The college needs digital classrooms, a well-furnished auditorium, and conference hall, language laboratory. Challenges: • The imbalance in the student-teacher ratio puts a strain on the system. • Additional sources of earnings to be searched out. • More and more self-financing and job-oriented courses are to be given preference. • Power supply disruptions are troublesome. • In the coming years, the institute needs to consider installing a solar energy plant. 2. Green campus • The college is endowed with an eco-friendly and green campus for ages and is maintaining its glory by adopting various measures. • Different kinds of trees, herbs and shrubs on the college premises have been playing a significant role in sequestering carbon dioxide. • The college has planted some air-purifying plants such as Mahaneem (Azadirachta indica) and Tulsi (Ocimum tenuiflorum) to make the campus eco-friendly and healthy.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jengraimukhcollege.org/institutional-values-and-best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college meticulously performs its activity to meet its vision and mission. About 97 of the students benefited from the free admission in the academic year 2017-18 offered by the college. The college offers the necessary platform to display their innate skills and creativity through various activities. Activities such as a workshop, career counselling Programmes, and motivational lectures are organized for students. Special programmes like street play on 'Drug Abuse' have been performed on the college premise to generate consciousness among students about the dire consequence of drug abuse. The participation of girls in NCC and NSS of the college is admirable. Extension and outreach activities are conducted occasionally for the participation of students in community services through the NSS Unit, College Teachers' Unit and NCC unit. These activities help to brush up and expand the knowledge of students and their liabilities towards society.

Provide the weblink of the institution

<https://www.jengraimukhcollege.org>

8.Future Plans of Actions for Next Academic Year

1. To continue to organize Extension Activities for the benefit of the Society and to create awareness on various social issues.
2. To Introduce Job-oriented and Skill based courses.
3. To give thrust to and create awareness about Cleanliness.
4. To Identify Talent among students for various sports cultural activities.
5. To evaluate the faculty and feedback from Students, Institution Facility Evaluation and Feedback from of Students.
6. Publication of more research papers in UGC approved journals and Scopus or Web of Science indexed journals.
7. Strengthening career counselling cell.