Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**JENGRAIMUKH COLLEGE**
Name of the head of the Institution	**Dr. Nabo Kumar Pegu**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03755272200**
Mobile no.	**9957163057**
Registered Email	**jengraimukhcollege@gmail.com**
Alternate Email	**jengraimukhcollege@yahoo.in**
Address	**PO- Jengraimukh, Dist- Majuli, Pin-785105, Assam**
City/Town	**Jengraimukh**
State/UT	**Assam**
Pincode	**785015**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Lienkhomang Changsan**
Phone no/Alternate Phone no.	**03755272200**
Mobile no.	**9101168901**
Registered Email	**jengraimukhcollege@yahhoo.in**
Alternate Email	**biplabkumar1987@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jengraimukhcollege.org/aqar/

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://www.jengraimukhcollege.org/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C+**	**61.90**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**C**	**1.62**	**2017**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

01-Jul-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2020 00	0

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. CCTV Cameras are installed on the college campus to ensure safety and security in the college campus and thereby improve academic environment. 2. Internet connections are made available to the students with the installation of the BSNL FTTA connection. 3. Started Online Class for students. 4. Extension activities through NSS, NCC and various forums. 5. Feedback from Students for better delivery of education and other services.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Jengraimukh College proposes to apply for major infrastructure overhaul with RUSA funding. BSNL FTTA internet	RUSA sanctioned an amount of Rs18000000/ for the infrastructure development of the college. The 1st

connection will be made available to students in the college campus.	instalment is received. Internet connections are made available to the students with the installation of the BSNL FTTA connection.

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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
The Governing Body of the College	**16-Sep-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**18-Mar-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1. The Jengraimukh college library is partially automated which is being managed by the use of software SOUL 2.0. The issue and receipt of library books, maintenance of attendance of the users, book search etc. are being managed through this software. Moreover different types of library data such as subject wise book list, user list etc. can be retrieved at once. 2. Stock registers are being maintained by each department and the college office recording all the physical equipment, furniture, IT facilities. These registers help in retrieving stock information for initiating necessary actions.**

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Jengraimukh College, Majuli is a leading provincialised college affiliated to

the Dibrugarh University. As per Dibrugarh University Regulation for the under Graduate Programs in Choice Based Credit System (CBCS), 2019, the college offers BA (Honours) and BSc (Honours) course under CBCS for the different academic sessions. The college tries to ensure that enrolled students are equipped with best of skills and knowledge and are ready to play their role as future global citizens. The college ensures effective curriculum through a well planned and documented process which is prepared by the University. To conduct academic sessions smoothly, the college tries to act in accordance with academic calendar which is provided by University. Identifying the needs of the learner and society, the objectives gathered from various sources, screening the objectives and the select the appropriate one and the objectives in terms of outcomes, the college tries to make the educational objectives to execute its curriculum effectively. To deliver the curriculum effectively to the students, the college has adopted various mechanisms such as conduct seminars, group discussions, and departmental meetings at the start of the academic session, prepare academic plan in consultation with departmental heads for each semester considering the allotted syllabus and available classes in a session, arrange remedial classes for slow learners, supervision of respective departmental teachers on the participation of students in projects works and field works. College centrally maintains the record of evaluations, which are conducted during various academic sessions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NA	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bachelor of Arts	02/05/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

Nill	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback forms are prepared by the IQAC of the college and circulated among the students and alumni in order to ensure and analyze the performance of the teachers as well as the academic excellence of the institution. The faculty members of each department distribute the feedback forms among the students toward the end of the academic session. The questions of the feedback form are on academic and administrative functions and facilities of the college. The feedback forms are collected department-wise and submitted to the Feedback Cell of the college. The Feedback Cell of the college minutely examines and analyzes the feedback and a report is prepared by applying statistical methods. Every year, a meeting is organized by the Feedback Cell to discuss the outcomes of the feedback. The feedback cell also collects feedback from the alumni of the college through offline mode. The opinions and suggestions advocated by the alumni are thoroughly discussed by the IQAC core committee and a list of grievances is prepared and sent to the principal and some of them are sent to the Governing Body for appropriate approval.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major	170	180	155
BA	General	0	0	0
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	363	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
1	1	1	1	1	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Jangraimukh College, Majuli has a mentoring system where the faculties of various departments act as bridges to connect the students for academic and non-academic activities. Operative monitoring of graduate students by faculty members is an important key to a successful graduate program. Keeping in view that teacher mentors maximize student growth and development, each faculty member has been assigned a group of students (mantee) according to the strength of the faculties at the major level for each semester. The process started with the belief that mentoring will help the mentee to reach her or his potential to emphasize self-confidence and provide career and psychological guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
363	20	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	20	1	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nill	NA
2020	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	6th semester	19/10/2020	18/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Jangraimukh College, Majuli follows the rules and regulations of Dibrugarh University for Continuous Internal Evaluation (CIE) system. In addition to the evaluation system assigned by the University, the college has introduced the

following steps to make the process of continuous evaluation more fruitful: • Frequent Class tests and two Sessional examinations are held for continuous internal evaluation of students. • Seminar presentations preferably with power-point have been made compulsory for all major students. • For identifying and evaluating learners, assignments are given frequently by the faculties of the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is a key implement for the smooth and effective dealing of the curriculum in the college. The Jangraimukh College also prepares an academic calendar for each semester incorporating all the co-curricular and extracurricular activities of the college. All the in-semester as well end-semester examinations are conducted in strict adherence to the academic calendar. The number of working days and holidays are defined clearly in the calendar and adhered to the extent possible. The dates of indispensable activities of the college such as Students Union Election, Fresher's Social, Annual College Week, and Admission dates are adhered to by the college. The academic calendar includes dates of observance of days and events of relevance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.jengraimukhcollege.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Major	83	31	37.35
UG	BA	General	20	7	35
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://jengraimukhcollege.org/students-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Assamese	2	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	00	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nill	0	0	00

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	0	0
Presented papers	0	4	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Quiz Competition	NSS, Jengraimukh College	1	53
Constitution Day	NSS, Jengraimukh College	1	15
Voters Day	NSS, Jengraimukh College	1	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Annual NCC Republic Day Camp	NCC Directorate	Annual NCC Republic Day Camp	0	1
All India Thal Sainik Camp	NCC Directorate	All India Thal Sainik Camp	0	1

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	00	NA	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nill	Nill	00

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
224	224

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Class rooms	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8286	1526410	193	42670	8479	1569080
Reference Books	504	226529	5	5000	509	231529
e-Books	80000	10670	0	0	80000	10670
e-	38000	0	0	0	38000	0

Journals						
Journals	12	0	0	0	12	0

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Jengraimukh College has adopted a systematic procedure by which the records of an organization are created captured maintained. The college tries to ensure accurate and efficient updating and timely availability. Within the college, well-maintained sufficient furniture is arranged. Proper teaching and learning materials are available for each department. To improve the reading interest among the students, there is a library that is managed by the library committee. All records of each and every aspect of the issue and return of books are kept properly. The infrastructure development or construction committee of the college is responsible and minor repair works are done under the supervision of concerned departments. The committees are allocated the

responsibility to keep a proper record of fund utilization. The payments are made only after receiving the material. The faculties of the various departments are taken the responsibility for the proper use and maintenance of the sports facilities like the Badminton court, Volleyball court, and Gym. There is a Sports Facility Committee for making necessary purchases as per recommendations received from the games and sports sections of the college and other empowered personnel. The committee is responsible for the maintenance and up gradation of sports infrastructure and facilities of the college.

https://www.jengraimukhcollege.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP	200	1638000
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	18/06/2019	65	Jengraimukh College
Computer Skill	02/08/2019	36	Jengraimukh College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NCC	25	0	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	NA	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.A	Economics	Dibrugarh University	M.A
2019	1	B.A	Political Science	Dibrugarh University	M.A
2019	1	B.A	History	Dibrugarh University	M.A
2019	1	B.A	Sociology	Dibrugarh University	M.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	6

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College Week	67
Cultural	College Week	22

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Boxing 63 kg category / Gold	National	1	Nill	NA	Bhaiti Pegu
2019	Boxing 49 kg category /	National	1	Nill	NA	Prodip Deori

	Bronze						
2019	Boxing 57 kg category (women) / Bronze	National	1	Nill	NA		Rashna Pegu
2019	Boxing 48 Kg category (women) / Bronze	National	1	Nill	NA		Maina Pegu

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution facilitates students representation and engagement in various administrative, co-curricular and extracurricular activities. The students' council namely Jengraimukh College Students' Union (JCSU) promotes interests of student community and college ideals. The Students' Union provides programs, activities and services which serve co-curricular, cultural, social, recreational and educational interest of students. The college student's union organizes the Annual College Week, General Freshers' Social, Debate Competition, Publication of college magazine, World Environment Day, International Women's Day, International Yoga Day, Saraswati Puja, discipline in the campus etc. The student union acts to prevent ragging in the campus, maintains the college campus green, plastic and tobacco free and participates in social activities through NSS. The student body also suggests the administrative body for improvement of the in-campus amenities of the students. Students' participation is creative and group activities like, Educational Tours and Field Visits. General Secretary of Jengraimukh College is an active member of IQAC. Representatives of this body are present in committees like Academic Committee, Campus Beautification Committee, Vigilance and Disciplinary Cell, Grievance Redressal Cell, Canteen Committee, Anti-ragging Committee, Sexual Harassment Protection Cell and NSS Advisory Committee, NAAC Committe etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. The alumni were actively engaged in organise the Golden Jubilee Celebration which will be organized in 2023. 2. The alumni planned to participate in various activities of college development.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jengraimukh college, the most prominent higher education institute for the mising tribal community in their own village at its heart, strongly believes in the autonomous functioning of its body. This is partly because the decentralization of administrative powers in colleges will bring in a more effective and innovative environment for all in a democratic society. Conferring the administrative power of the college to its members according to authority level results in more fluid outcomes enhancing its efficiency. For its own interests and the greater needs of the institution, the statutory sub-committees comprise of all its stakeholders, performing their designated functions at the level. The Academic Cell designs a common working procedure to be followed and entrusted with the faculty members. All the teaching and non-teaching staff involves in admission procedures of the new academic sessions. The academic decisions are taken after by thoroughly discussing them with all the Head of the Departments with their own faculty members. All the members are encouraged to take part in the improvement and academic excellence, and everyone has their due suggestions that can improve the institute's performance. The faculty members frequently engage in interactive programs by taking part in seminars/workshops/conferences/FDPs, educational tours, industrial trips and tie. The students also have their own representative of the student union body guided by their professor in-charge and take part in congregational and group activities and organize different activities inside the campus. It also encourages students to participate in many awareness programs outside the college and in rural areas.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	• The college has transparent admission procedures. • All the admission-related information is available both online (college website, social media) and offline mode (admission banners, prospectus). • The admission procedure takes place purely in merit basis. • The admission procedure strictly adheres to the reservation criteria of the GoI.
Industry Interaction / Collaboration	The faculty members frequently attend and arrange many awareness programs. The career counseling cell of the college also takes different initiatives to maintain a collaborative relationship with small industries of Majuli.
Human Resource Management	The faculty members are one of the most important human resources of the institute, as such they take part in different national and international seminars, workshops, faculty development programs, orientation

	programs etc. Both the faculty members and the students are required to participate in several associated activities regarding the betterment of the college to which a lot of them participate and indulge in progressive works.
Research and Development	• All the faculty members frequently take part in seminars, workshops, symposia, FDPs, FIPs, Refresher courses etc. and boost the quality of the teaching-learning experience. • The faculty members are also expected to undergo higher learning courses including MPhil, PhD etc.
Library, ICT and Physical Infrastructure / Instrumentation	• The college has designated library committee for the smooth functioning and development of college library. • The college library also has full access to e-resources through NList under INFLIBNET, Ahmedabad. The library is partially automated through SOUL 2.0, OPAC etc. • The college library is well equipped with resources like text books, reference books, journals, newspapers, magazines, previous question papers, etc. fully accessible to the faculty members and students alike. • The college has ICT enabled classroom. All the teachers use laptops, smartphones, and the internet for enhancing the teaching-learning process. Faculties and students use PowerPoint presentations frequently for effective and efficient engagement of teaching-learning processes.
Examination and Evaluation	• The students are evaluated through two sessional exams per semester. They have doubt-clearing sessions after the exam answer scripts are handed over to them within a week. The final semester examination holds under Dibrugarh University. • There is scope for remedial classes for the benefit of weaker students. • Additionally, other measurements such as Class tests, weekly class seminars, home assignments, and group discussions are organized by the departments from time to time. • Moreover, the faculty members are assigned as the mentors of a number of students to help them in any academic and non-academic helps, if needed.
Teaching and Learning	• Each semester before the commencement of classes, the blueprints

	for the whole semester classes are made by academic cells. • They display the class routine and academic calendars on the central notice board and also uploaded in the college website. • The departmental course plans are made available by the HoDs and faculty members to the students through the departmental notice board and college website.
Curriculum Development	• For its smooth functioning in teaching, a course plan is developed by the college. • The slow learners are benefitted immensely by the frequently held remedial classes. • IQAC and the academic cell arrange meetings for different subjects associated with the syllabus, departmental course plans. Different steps are taken to resolve any shortfalls or lacking thereof.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• The infrastructure and development cell in the college plans and executes different developmental works in the college. It also gives scope to the parents to put forward their suggestions. The governing body has significant contribution towards the development of the college.
Administration	• The bio-metrics login and attendance register keep attendance records of all the staff. • Every significant announcement related to various college programs and topics is updated on the college websites and sent to the appropriate department by mail whenever needed.
Finance and Accounts	• The College Development Cell takes in all financial decisions, and regulates its transactions in the college. • There is a credible thrift and credit society in the college with scope for financial support for the teaching and non-teaching staff.
Student Admission and Support	• The college admission cell, comprising the principal, the Academic coordinators and all the HoDs designs the plans for smooth functioning of the admission process of the new students. • All the faculty members and other stakeholders take part and assist in the whole process of admission.
Examination	Continuous evaluation of students is

	carried out through sessional examinations, home assignments, and classroom presentations and seminar, followed by a final examination from the Dibrugarh University. Remedial classes are arranged for the slow learners.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NA	NA	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Awareness Programme on use of Online e-Resources	00	17/06/2020	17/06/2020	30	10

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	02/07/2019	15/07/2019	14
four-week UGC sponsored Orientation Programme	1	05/02/2020	25/02/2020	20

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	20	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• A thrift and credit society that provides financial support for the teaching and non-teaching staff. • The college provides accommodation for teaching staff inside the campus. • Common room cum refreshment room. • Canteen with concessional charge.	• A thrift and credit society that provides financial support for the teaching and non-teaching staff. • The college provides accommodation for the non-teaching staff inside the campus. • Common room cum refreshment room. • Canteen with concessional charge.	• Separate Common Rest Room Cum Hygienic toilet for both boys and girls. • Existence of incinerators in girls toilet. • Sports and Cultural development under the in-charge of the faculty members. • The Jengraimukh Model Hospital is close nearby for any unsolicited cases of students. • Secure hostel facility for the girls students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The principal of the college is the head the internal audit committee. In order to maintain transparency in financial management, the college authority has suggested to appoint a person who has experience in financial matters as a local auditor to guide and assist the staff. They have conducted the audit in accordance with auditing standards generally accepted in India. They have opined that the account gives a true and fair view of the receipts and payments for the year ended on that date in conformity with accounting principles generally accepted in India. After auditing the available receipts of expenditure and certification of utilization, the local level audit is conducted so as to make it easier for further audit. Finally, the office of the Asst. Director of Audit, Jorhat district carries out the final audit. Besides, the college gets the college account audited through a Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Governing Body
Administrative	No	Nill	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

> 1. Organised with a minimum of one meet up between parents and teachers. 2. Designing of adequate strategies for the betterment of students' performance relating to both academic as well as non-academic matters. 3. Special attention and arrangement of classes to slow learners.

6.5.3 – Development programmes for support staff (at least three)

> 1. Provide accommodation for supporting staff inside the college campus. 2. Increment of monthly salary to the contractual employees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> Meetings have been arranged to discuss on different points regarding the previous grades obtained by the institutes. Different modifications are suggested and initiated the implementation in academic programs and infrastructural development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	0

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
(i) Several awareness posters were placed around the campus regarding saving water, saving trees, reducing plastic, reducing photocopying, saving paperless work etc. (i) Plantation and maintenance. (ii) Computerized Admission. (iv) Declaration of campus as a no-smoking zone. (v) Replacement of all old light bulbs with more energy-efficient LED lights. (vi) Replacement of old fans, bulbs, etc., and others with power-efficient electrical accessories and star-rated air conditioners. (vii) Regular cleaning of the overhead water tank. (viii) Installation of Aqua guards (purified drinking water source) in college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	16/03/2020	5	Awareness Drive on Corona Virus (Covid-19)	To aware the society about the Novel Coronavirus in local vernacular language among the Students	20

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	70
NSS Day	24/09/2019	24/09/2019	79
Gandhi Jayanti	02/08/2019	02/08/2019	85
Girls Child Day	24/01/2019	24/01/2019	60
Constitution Day	26/11/2019	26/11/2019	54
Women's Day	08/03/2020	08/03/2020	85
World Environment Day	05/06/2020	05/06/2020	76
Teachers' Day	05/11/2019	05/11/2019	81
Hostel Day	10/09/2019	10/09/2019	23
National Voter's Day	25/01/2020	25/01/2020	35

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) Regular plantation and nurturing of saplings. (ii) Supply of e-content to the students. (iii) Online application. (iv) Restricted entry of automobiles. (v) Ban on single-use plastic inside the college campus. (vi) Paper Free Communication System (Online Prospectus, Online Admission, Messenger Software etc.)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Strength: The college periodically conducts soft skill and career-oriented programmes to make the students aware of the competitive job market and help them to cope up with these changing trends. The students are also encouraged to actively participate in various activities, like, group discussions/seminars/quizzes/debates etc. as a part of the college curriculum. Study materials such as lectures, videos and PPTs are uploaded from time to time to meet the greater need of the students. Presence of hostels for boys' and girls' students. A faculty of the College Mr. Binod Das Assistant Professor Department of Economics has been awarded for his exemplary work done at the frontline of the Covid Pandemic. Weakness: Lesser number of minor and major research works as compared to the number of teachers. The student-teacher ratio is poor. The number of students is too high in comparison to teachers. Lack of well-equipped laboratories in science Departments. Opportunity: Sufficient opportunities are provided to students to participate in extra-curricular activities, inter-college and interdepartmental competitions etc. to showcase their innate skills, Creativity and talents. Threat: Excessive usage of mobile phones by students may lead to adverse impacts on their academic progress if not checked properly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://jengraimukhcollege.org/institutional-values-and-best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

(i) Paper Free Communication System (Online Prospectus, Messenger Software etc.)(ii) e-Learning Zone in the College Website for Students. (iii) Fully Online Admission System. (iv) Computerized Students Union Election. A Psychological Counselling Cell was also formed to help the students to beat the possible stress and tension during the lockdown.

Provide the weblink of the institution

https://www.jengraimukhcollege.org

8.Future Plans of Actions for Next Academic Year

Future plans of action for next academic year are enlisted below: 1. Construction of Science Building under RUSA fund. 2. Reconstruction and renovation of college website. 3. Extension of ICT facilities. 4. Continuation of Remedial Coaching Classes for slow learner's students. 5. Beautification of college campus. 6. Professional programmes to be organised for teaching and non-teaching staff.