



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		JENGRAIMUKH COLLEGE
Name of the head of the Institution		Dr. Nabo Kumar Pegu
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03755272200
Mobile no.		9957163057
Registered Email		jengraimukhcollege@gmail.com
Alternate Email		jengraimukhcollege@yahoo.in
Address		PO- Jengraimukh, Dist- Majuli, Pin-785105, Assam
City/Town		Jengraimukh
State/UT		Assam
Pincode		785105

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Lienkhomang Changsan
Phone no/Alternate Phone no.	03755272200
Mobile no.	9101168901
Registered Email	jengraimukhcollege@yahoo.in
Alternate Email	biplabkumar1987@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.jengraimukhcollege.org/aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.jengraimukhcollege.org/academic-calendar/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	61.90	2005	28-Feb-2005	27-Feb-2010
2	C	1.62	2017	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC	01-Jul-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC of Jengraimukh College persists with its efforts to create a learning environment that fosters the allround development of its students so that the college can contribute to the domain of academics and to the spheres of cocurricular and extracurricular activities. The major outcomes of IQAC activities of this session are given below: 1. The infrastructure of the college was strengthened with the additions and renovations of the existing ones. 2. Extension activities through NSS and other wings were continued. 3. Continuation of the Best Practices.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
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Renovation and upgradation of Indoor stadium	New sets of badminton courts and table tennis courts were set up.
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	17-Jan-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Jengraimukh College has partnered with Gen X Solutions Pvt. Ltd. which provides IT consultancy and support relating to various activities of the college. 2. Preparation and upload students data to Directorate of Higher Education website. 3. The college also has attendance tracking system through biometrics for teaching and nonteaching staff. 3. The college library has a sophisticated library management software SOUL:2.0. 4. The college is in a process to implement a complete MIS, through which one can access each and every data, whenever there is a requirement of transparency. 5. Biometric staff attendance: Staff attendance is recorded with the help biometric attendance device.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This college is affiliated to Dibrugarh University and hence the curriculum for the undergraduate programme of this college is designed by this university. With the aim of providing holistic education to the students and making them responsible citizens of this country, this college takes necessary measures from time to time. All the departments of the college prepare course plan every

year to make teaching learning process more effective. The faculty members of the department discuss the syllabus with the students and course plans are shared with the students at the beginning of the semester. These plans hold important dates such as starting and end of course works. Along with this, each faculty member of the college is enrolled as mentors of the students and they prepare a report based on their monitoring in every semester. The report consists of the problems of the students that were identified and follow up actions taken by the mentors. Moreover, to make teaching and learning more participatory, each department organises quiz competitions, seminars, group discussions etc. Students are encouraged to use e-resource available in college archive as well as other sources. Remedial and tutorial classes are taken for the slow learners. Students are encouraged to publish in departmental wall magazines, college magazine and participate in various curricular as well as extra-curricular competitions to enhance their creative capabilities and talents. Besides this, following the guidelines of UGC, each department of the college offers an add-on course to empower students with the fundamental knowledge of area of specialization. This course helps the students to go beyond their curriculum and facilitates them to extend their interest level in each area. Moreover, field studies and educational tours are also arranged by some departments for practical learning and holistic development. The college provides students' feedback forms and these forms are collected and analysed annually in a structured questionnaire and the action plan has been prepared and implemented on the basis of the outcomes of these feedbacks.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NA	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Student's feedback regarding teaching and learning and support system are collected at the end of each semester in a structured format of a questionnaire. IQAC explain the questionnaire to Major student of all the departments. The teaching staffs of the institution also encourage more students in the feedback giving process. Feedback assists all students in understanding the subject matter and provides clear guidance on how to improve their learning procedures. Feedback can help students gain confidence, self awareness, and enthusiasm for what they are learning. Based on the results of the feedback, the head of the institution is taken action. The feedback about individual courses and course plan of each department are discussed separately. If there is a requirement for any immediate remedial classes then the principal depute the concerned faculty. Any suggestions or improvements are taken into consideration. Strategic planning for future semesters is also based on feedback.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Major	150	120	118
BA	General	150	140	135
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	536	0	19	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
1	1	1	1	1	0

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has introduced a student mentoring scheme in the institution following the suggestions made by the UGC. Each teacher is assigned to mentor a group of students who would take various enterprises to understand the academic strength and weaknesses of each individual student to ensure all-round development and guiding them to deal with real life challenges with confidence. The groups are created on the basis of the student-teacher ratios. The teacher-mentors are expected to give regular updates and feedback regarding their mentees to the IQAC. The IQAC then discusses the mentoring related issues during its meetings with the mentors. A mentoring format with guidelines is prepared by the IQAC to ensure uniformity in the system. The IQAC reviews the proper implementation of the Mentoring System and also revises/upgrades it if necessary. Role of the mentors are as follows:

- Regular meetings between the teacher-mentors and their group of students.
- It is compulsory for the mentors to establish a pleasant environment in the college so that the students can approach their teachers without any hesitation for resolving their academic and other issues.
- The mentors help the first semester students to cope with the challenges and opportunities present in the college and develop a smooth transition to college life.
- Teacher-mentors continuously monitor, counsel, guide and motivate the students to excel in the curricular and extra-curricular activities.
- Mentors take initiative to identify and help troubled students to cope with academic, extra-academic and personal problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
536	19	1 : 28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	19	2	3	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NA	Nil	NA
2017	NA	Nil	NA

No file uploaded.

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	UG	6th semester	30/05/2017	10/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of the Dibrugarh University, it follows the evaluation rules set by the university. The university implemented major reforms in evaluation by introducing semester system from the academic year 2011 and the institute followed the same course of modification. The college has adopted a method of assessing the academic performance of the students regularly from the commencement of the semester session. Besides university guidelines, some of the initiatives taken by the college are the following: Sessional examinations are conducted at department level for all the students of the college. Special tests for slow learners are conducted. More assignments are given for practice. As per their syllabus the students are also given various assignments and field reports etc. Continuous development of the students is also assessed by the departments by conducting sudden tests on a regular basis. The students are shown their answer scripts and informed about their mistakes committed and remedial instructions are offered as and when required. It is mandatory for each student to participate in the seminars/group discussions in the class on topics selected randomly by the concerned teachers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar helps the authority to run an institution smoothly and ensure optimal utilization of the students towards achievement of its stated aims and objectives. It is also a key gadget for smooth and effective transaction of the curriculum and organization and accomplishment of the non-scholastic activities. The academic calendar contains the list of activities to be accomplished including commencement of classes, transaction of curriculum and its completion within stipulated time and conduct of examinations, besides holding of election for the Students' Union, Annual Sports Week etc. which is at per with the Academic Calendar prepared by the college. Before commencement of classes at the beginning of every semester session different departments of the college provide their own routine according to their curriculum and tentative plan for implementation of the same, and on the basis of that the Routine Committee formed by the college authority for preparing the general routine of classes finalizes the timetable of every semester and gets it approved with due approval from the Principal. Dates for the sessional examinations are fixed by the college on the basis of instructions from the university and convenience of the college. The opinions of the teachers from all the departments are taken into consideration while preparing the general routine. The dates for the election to the Students' Union and holding of College Week, and other nonscholastic activities are fixed through discussion with the representatives of the students' union and the Professors Incharge.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jengrainukhcollege.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
UG	BA	Major	72	44	61.11
UG	BA	General	22	4	18.18
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.jenqraimukhcollege.org>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	00	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Assamese	1	Nil
National	Political Science	2	Nil
International	Political Science	1	Nil
International	History	1	Nil
National	History	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	1
Economics	1
Political Science	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	0	0	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	9	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day Celebration and Literary Competitions	NSS	1	36
Workshop on	NSS	1	48

Organic Farming			
Awareness Programme on digital Monitoring System	NSS	1	26
World Environment Day Observation	NSS	1	35
3 Days Yoga Camp on the Eve of 3rd International Yoga Day	NSS	1	102
Yoga Day Observation	NSS and V K P V School	1	64
Street Play on Drugs Addiction	NSS and S P Office, Majuli	1	73
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
00	00	00	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	Nil	Nil	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.7	12.81

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2014
NList	Fully	NA	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6883	1137758	242	65976	7125	1203734
Reference Books	84	50400	184	54932	268	105332
e-Books	80000	5960	0	0	80000	5960
Journals	10	6085	5	8855	15	14940
e-Journals	3800	0	0	0	3800	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the departments of Jengraimukh college maintain a stock register of the goods utilized and purchased. The maintenance of equipment is done by the Head of the Departments of concerned departments. The purchase of equipment and other specimens, etc. is done by the Jengraimukh college development fund as per requirement sent by the HoD. Major constructions are supervised by the college development cell. Committee of the college while minor repair works are done under the supervision of the concerned department. Maintenance and utilization of the library. Every year the librarian of the college library of the college collects the list of required books from departments through the head of the departments. There are various sub-committees to look into matters of support services for the students as well as their welfare. There are sub-committees for canteen, and hostel management, which work for the welfare of students when needed. The college has an elaborate academic support mechanism.

<https://www.jengraimukhcollege.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support			

from Other Sources			
a) National	Post Metric Scholarship and Ishan Uday	313	2113300
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
ICT/ Computing Skills	01/08/2016	24	Dibrugarh University
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	NCC	25	0	1	1
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NA	NA	NA	NA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports (Indoor and Outdoor)	College Week	86
Cultural Activities	College Week	42
Debate	College Week	6
Quiz	College Week	6
Literary Competiton	College Week	27
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	400, 1500, 800 mtrs race/ Gold, Gold, silver	National	3	Nil	Nil	Mr. Madan Jyoti Patir
2016	00, 800, 200 mtrs race/ Gold, Gold, silver	National	3	Nil	Nil	Miss. Bontimai Pegu
2016	10000 mtrs race/5th Position	National	1	Nil	Nil	Mr. Naren Pegu
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Jengraimukh College Students' Union is a representative body of the students' community. The College Students Council consists of the following portfolio, viz., President, Vice president, General Secretary, Assistant General Secretary, Girls common room secretary, Boys common room secretary, social service Secretary, Literacy and Debating secretary, Function Secretary, Cultural Secretary, Major games Secretary, Minor games secretary, Magazine Secretary of College Magazine. The major activities of the Students Union are to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the college. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee and Anti-Ragging

Committee. In the IQAC, student representative helps in the development of quality culture in the institution. Students representing the anti-ragging committee play a key role in creating awareness among students through their activities. Grievances of students related to academics, examination, issue of documents, identity cards and library cards etc. are conveyed by representative student to the authority and necessary action is taken. The Student Union plays key roles in conducting events like Fresher's social, annual sports, in organizing seminars, workshops, in celebrating events like world environment day, women's day, saraswati puja, in maintaining the overall discipline in the campus etc. etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jengraimukh College strongly believes in the democratic integrity of decentralization of power and authority. The decentralization of administration helps the college in developing a congenial environment that enhances the efficiency of the academic system. Considering the overall development and interest of the institution through decentralization, different statutory subcommittees comprising representatives from all stakeholders have been designed for implementing important administrative activities effectively. The Academic Cell, consisting of the Principal and Head of the departments, takes and executes the academic as well as operational decisions within the framework of governance mostly laid by the Directorate of Higher Education (DHE) and UGC.

This committee designs common working procedures and entrusts the implementation through the faculty members. The principal, HoDs and staff members are involved in defining the policies, procedures, guidelines and rules related to admission, discipline, grievance, counseling, etc., and effectively implementing the same to ensure the smooth and systematic functioning of the college. The Heads of departments take decisions regarding academic innovations and other related activities in consultation with other members of the department. The faculty members have the freedom to express their suggestions to improve the excellence in any aspect of the Institute. Faculty members are encouraged to organize seminars/workshops/conferences/FDPs. There is a Students' Union, consisting of elected representatives of the students and assisted and guided by their respective professors-in-charge, brings all the members of the college community together and organizes various activities in the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none">• The college maintains a transparent admission procedure in the college. All the information related to the admission is circulated by means of both online (college website, social media) and offline (admission banners, prospectus).• The admission procedure strictly adheres to the reservation criteria of the GoI.
Industry Interaction / Collaboration	The faculty members are also encouraged to go to the nearby schools to arrange different educational and awareness programs.
Human Resource Management	<ul style="list-style-type: none">• The college always dedicates its effort towards the betterment of human resources. Faculty members have participated in different national and international seminars, workshops, faculty development programs, orientation programs etc.• Faculty member actively participates in different activities associated with the college. The students are also involved in various works of the college.
Research and Development	The college encourages the faculty members to pursue higher educations, such as MPhil, PhD etc.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none">• The library has full access of e-resources through NList under INFLIBNET, Ahmedabad. The library is partially automated through SOUL 2.0, OPAC etc.• The library provides full access to textbooks, reference books, journals, newspapers, magazines, previous question papers etc to the faculty members and students.
Examination and Evaluation	<ul style="list-style-type: none">• The academic evaluations of students are carried out on regular basis. Two sessional examinations are conducted per semester. Answer scripts are shown to the students within a couple of days, and to clear the doubts of the students the post-examination discussions are also conducted. The semester final examinations are conducted, by following all the rules and regulations of the University.• Remedial classes are also arranged

	periodically for the betterment of poor-performing students. • Further, the faculty members are assigned as the mentors of a number of students to help them in any academic and non-academic helps if needed.
Teaching and Learning	<ul style="list-style-type: none"> • The blueprint for starting the classes is designed by the academic cell just before the commencement of each semester. • The class routine and academic calendars are displayed on the central notice board.
Curriculum Development	<ul style="list-style-type: none"> • The college has Developed a Course plan for smooth teaching. • Remedial classes are arranged for slow learners. • IQAC and the academic cell arrange various meetings for various subjects associated with the syllabus, departmental course plans. Different steps are taken to upgrade the above.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • College has the Infrastructure and Development cell which plans and executes different development work in the college. The Governing body as well as parents also put forward their ideas towards the overall growth of the college.
Administration	<ul style="list-style-type: none"> • Staff attendance is maintained through Bio-metric login as well as the attendance book.
Finance and Accounts	<ul style="list-style-type: none"> • The financial decision and transactions are done through concerned Committees of the college. • The college has a thrift and credit society that provides financial support for the teaching and non-teaching staff.
Student Admission and Support	<ul style="list-style-type: none"> • Students' admission is carried out with the support of the admission cell that comprises of Principal, Academic coordinators and all the HODs. • The teachers and other stakeholders always help in the process of admission of new students. The faculty members support the meritorious students belonging to the economically weaker section, whenever needed.
Examination	<ul style="list-style-type: none"> • Continuous evaluation is carried out for students through sessional examinations, home assignment, classroom presentations/seminar, followed by final examination from the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
four-week UGC sponsored Orientation Programme	1	01/09/2016	28/09/2016	28
national workshop on Capacity Development programme	1	28/11/2016	30/11/2016	03
Implementation of CBCS in Undergraduate Courses	1	01/06/2016	01/06/2016	01
national workshop on Capacity Development Programme in Social Science Research	1	28/11/2016	30/11/2016	03
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
21	19	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • A thrift and credit society that provides financial support for the teaching and non-teaching staff. • Common room cum refreshment room • Canteen with concessional charge 	<ul style="list-style-type: none"> • A thrift and credit society that provides financial support for the teaching and non-teaching staff. • Common room cum refreshment room • Canteen with concessional charge 	<ul style="list-style-type: none"> • Provides accommodation for economically weak students inside the college campus. Common room and hygienic toilet facilities for boys as well as girls. • Sports and Cultural development under the in-charge of the faculty members. • If any student feels seriously ill during class hours, they are immediately taken to Jengrainukh Model Hospital, which is very close to the college. • There is a hostel available for girls.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has an internal audit committee, headed by the Principal of the college. In order to maintain transparency in financial management, the college authority has suggested to appoint a person who has experience in financial matters as a local auditor to guide and assist the staff associated with it. They have conducted the audit in accordance with auditing standard generally accepted in India. They have opined that the account gives a true and fair view of the receipts and payments for the year ended on that date in conformity with accounting principles generally accepted in India. After auditing the available receipts of expenditure and certification of utilization, local level audit is conducted so as to make it easier for further audit. Then, the office of Asst Director of Audit, Jorhat district carried out the audit. Besides, the college gets the college account audited through a Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Governing Body of College
Administrative	No	NA	Yes	Governing Body of College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organizing Parent-teacher meetings at least once a year. 2. Taking steps for the betterment of the academic and non-academic performance of students. 3. Discussion on the important steps for slow learners.

6.5.3 – Development programmes for support staff (at least three)

Provide accommodation for supporting staff inside the college campus.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Meetings have been arranged to discuss on different points regarding the previous grades obtained by the institutes. Different modifications are suggested and initiated the implementation in academic programs and infrastructural development.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	NIL	Nil	Nil	Nil	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness programme on Gender Equality in Borpomua Gaon	11/02/2017	11/02/2017	14	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

a) A massive plantation drive was conducted on the college premises on the occasion of Environment Day on 5th June 2016-2017. A total of 100 saplings were planted in and out of the college campus. b) As directed by the State government of Assam each student was asked to plant a sapling on the college

campus for ensuring free admission to the college. c) As per the syllabus environmental science classes were conducted regularly to train each student for generating awareness and consciousness towards green environment and sustainable development. d) An environmental tour is conducted each year to generate awareness amongst students on environmental deterioration and restoration.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Braille Software/facilities	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	NA	NA	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Constitution Day	26/11/2016	26/11/2016	287
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Our college has a clean and green campus. The college has been practicing for years for creating awareness regarding eco-friendly campuses and preserving resources. The following measures are adopted for the same. 2. The college premises is Tobacco-free and certified by the Government of Assam. 3. The college regularly conducts awareness programmes such as seminars, and informal discussions to minimize the use of articles made out of plastics. 4. The college encourages and promotes the use of bio-fertilizers on the campus instead of Chemical fertilizers. 5. College conducts an awareness programme amongst students to ban fishing during their breeding season (April-June). 6. The college campus houses several locally available medicinal and economically important plants. The college also takes initiatives to create awareness about

the importance and protection of these species. 7. The college uses various efficient devices for the conservation of energy e.g., LED light, and flat-screen monitors. 8. For preventing grazing inside the college campus the college has made a cattle bridge at the entrance of the gate. 9. Students are advised on various occasions to conservation of resources such as switching off lights, and fan, turning off water taps after use etc. 10. The students are encouraged to use bicycles instead of motor vehicles to maintain a carbon-free campus. 11. Notices regarding admission, tenders, construction, supply etc., and advertisements for different jobs are circulated through the college website. 12. Plantation is a regular practice done inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The college continuously monitors the growth of the institution by examining its strength, weakness, opportunities, and challenges. Strength: Teachers are the strength of the institution possesses an indomitable spirit, charisma, and efficiency in disseminating knowledge and keeps on updating their knowledge • The college also runs parallel courses under open universities namely K.K. Handiqui State Open University, and Distance courses under Dibrugarh University. • The college has a well-equipped library with an ample number of books and journals. SOUL 2.0 software has been installed in the library. With each passing day library user is increasing and has proved to be the reservoir of resources for students and faculty members. All the departments maintain their departmental libraries. • The college has a girls' hostel that can accommodate 50 girls students hailing from remote areas. A large number of students have enrolled themselves in NCC and have completed their training. NCC has helped more than 100 students in getting services in defense and other fields. • The college frequently celebrates national and international Days. The teachers and students collaboratively participate in organizing extension activities such as cleanliness drives, health camps, etc. • The college also offers merit award schemes, which are offered annually to meritorious students. • The college has approximately 5 Hectares of land resource which is used for tea cultivation, beetle nut, and lemon plantation. The college has three natural ponds converted to fish farms. • The college offers free admission to meritorious students. Since the college resides in a flood-affected area so after the devastation caused by the flood the college provides aid to the flood-hit people. The college runs a vermicompost production unit though the production is meagre, but it can meet the need for biofertilizers for the college. The college also encourages especially the residential girls to showcase their weaving skills. Weaknesses: The weaknesses of the institute that has been detected so far are as follows: • Fund crunch act as an impediment that deters the growth of the institution. • A remarkably poor teacher-student ratio, particularly in the Arts stream is another problem. A teacher has to teach more than 400 students at a time in some classes. • The number of dropout students is increasing gradually. In 201516, it was 16.91 but in 2017-18, it increased to 25. The reason behind the alarming number of dropouts may be due poor financial conditions and early marriage. • The college doesn't offer job-oriented courses which may discourage students from poor -economic backgrounds. Despite having enough space, the college lacks a proper parking facility. Most of the students can't reach college on time due to poor transportation facilities in the area so the availability of free bus service for the college might help to overcome this problem • The college doesn't have a boys' hostel and the existing girls need renovation. • Lack of well-equipped auditorium. Opportunities: Following are the opportunities that the college can access to- • The college has a great number of sports talents, especially students belonging to SC and ST communities like the Mising, Deori, and Sonowal Kacharis. Proper Guidance, training, and competitions will help them to bring

laurels to the college and state as well. • The college can undergo collaborative activities with different social groups from the nearby villages with assistance from the Panchayat offices. • Introduction of new courses like Mass Media, diploma in Entrepreneurship, etc., and self-financing courses can provide new opportunities for self-employment and enterprise. • Effective leadership of the teaching and administrative staff and maximum utilization of resources can make the institute a hub for the formation of human resources. •

The college has also great potential of generating revenue from the Vermicompost production unit. • Optimum use of infrastructure. • The college is adorned by nature and thus proper maintenance is needed for its beautification.

• Renovation of the girls' hostel can be planned. The college needs digital classrooms, a well-furnished auditorium, and a conference hall. Challenges: Few

Challenges that the institute face is as follows: • Student-teacher ratio creates pressure in the system. • More income generation sources are to be searched out. More and more self-financing and job-oriented courses are to be given preference. • An interrupted power supply creates difficulties. The institute must think about other sources of power supply in the coming days. • More than 90 students belong to the BPL category which is a big threat to this institution for launching new courses. Such challenges can jeopardize the smooth functioning of the college, and thus they can be overcome with a

visionary look and zeal. 2. Green Practice: The college is endowed with an eco-friendly and green campus for ages and is maintaining its glory by adopting various measures. The college uses energy-efficient devices and appliances like LED bulbs, flat-screen monitors etc. Students are advised on various occasions to conserve water as well as energy by switching off the fans, and lights, turning off taps, and unplugging devices before leaving classrooms. College often holds informal discussions to lower carbon emissions. Students and other members are often advised to use bicycles instead of motor vehicles. Students and all members are asked to minimize the use of plastics inside the campus.

Students are made aware of the hazardous effects of plastic and other non-biodegradable waste by various means such as a workshop, seminars and informal discussions. The college campus has several species and everyone is asked to be watchful of these species. The plantation is often done in the college and each faculty member is asked to adopt at least one plant.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.jengraimukhcollege.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college takes an effort to uphold its stated Vision and mission. The plans and activities are being taken based on its vision and mission. The institution provides necessary guidance, and opportunities to all the students to unveil their creativity and furtherance. Owing to the vision and mission of the institute provides opportunities for the students to showcase their special skills and talents. Teachers always help them to offer a platform to share their views and ideas. zealous and enthusiastic students are also given counselling and guidance to achieve their goals. The college organizes various activities such as the college annual week to help strengthen their talents. The institution takes an effort to uplift leadership qualities, cultural competence, interpersonal growth, and civic engagement through different scholastic and co-scholastic activities.

Provide the weblink of the institution

<https://www.jengraimukhcollege.org>

8.Future Plans of Actions for Next Academic Year

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as follows: 1. To be able to enhance the Brand Equity of the College, which it has created for itself, in its Local Jurisdiction. 2. To create an enabling environment for holistic development of Students, Faculty and Support Staff. 3. To facilitate continuous upgradation and up-dation of Knowledge Use of Technology, by Faculty and Students. 4. To fulfil its Social Obligations, in the manner of providing formal and informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders. 5. To create awareness and initiate measures for Protecting and Promoting Environment. 6. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty. 7. To provide additional thrust to promote Missing Language. 8. To monitor Quality Assurance and Quality Enhancement activities of the Institution. 9. To Implement Structural Repairs to Building and Electrical Repairs, on the basis of Structural Audit, carried out by the Management. 10. To provide space for and make available Canteen Facility for Students and Staff Members. 11. To create Additional Lecture Rooms by optimally utilizing the available space. 12. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty. 13. Faculty members shall be encouraged to communicate with students for their doubts, give feedback, suggestions, etc. 14. To facilitate Faculty Exchange Programmes with Other Academic Institutions and International Linkages. 15. To facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research. 16. To encourage faculty to undertake Consultancy Assignments. 17. To encourage faculty to Organize Faculty Improvement Programmes, National and International Conferences. 18. To devise techniques to enable various improvements in the existing Teaching Learning and Evaluation process and measurement of Learning Outcomes. 19. To continue to provide formal education to needy and deserving students, by providing - fee concessions, fee waiver, book bank facility, etc. 20. To organize programmes on topics of general interest for the benefit of students and society / community.