

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	JENGRAIMUKH COLLEGE
1.2 Address Line 1	JENGRAIMUKH COLLEGE, MAJULI
Address Line 2	P.O: JENGRAIMUKH, MAJULI DIST: JORHAT
City/Town	JORHAT
State	ASSAM
Pin Code	785105
Institution e-mail address	jengraimukhcollege@yahoo.in
Contact Nos.	03775272200
Name of the Head of the Institution:	SRI JAGAT CHANDRA DUTTA
Tel. No. with STD Code:	03775-272200
Mobile:	+918723998124, 9401069579

Name of the IQAC Co-ordinator:

DR. SHIVA SHANKAR JHA
SRI PRAFULLA NATH

Mobile:

08812961003, 08011405765

IQAC e-mail address:

jengraimukhcollege@yahoo.in

1.3 NAAC Track ID (For ex. MHCOCN 18879)

ASCOGN12149

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/35/106. Feb 28, 2005

1.5 Website address:

www.jengraimukhcollege.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2004	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/07/2005

1.8 AQAR for the year (for example 2010-11)

2011-12

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 (07/05/2016)
- ii. AQAR 2012-13 (07/05/2016)
- iii. AQAR2013-14 (07/05/2016)
- iv. AQAR2014-15 (07/05/2016)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.12 Name of the Affiliating University (for the Colleges)

DIBRUGARH UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="X"/>		
University with Potential for Excellence	<input type="text" value="X"/>	UGC-CPE	<input type="text" value="X"/>
DST Star Scheme	<input type="text" value="X"/>	UGC-CE	<input type="text" value="X"/>
UGC-Special Assistance Programme	<input type="text" value="X"/>	DST-FIST	<input type="text" value="X"/>
UGC-Innovative PG programmes	<input type="text" value="X"/>	Any other (<i>Specify</i>)	<input type="text" value="X"/>
UGC-COP Programmes	<input type="text" value="X"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	06
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="02"/>

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Public meeting and students awareness programme relating to semester system	Awareness among guardians and students was noticed

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	UG-01	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
Total	01			

Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core[√]/Elective option[√] / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	Nil
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is revised by Dibrugarh University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
20	15	05	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	01	Nil	Nil	Nil	Nil	Nil	Nil	01	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

		02
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	6	1
Presented papers	Nil	√	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Computer training is imparted to the learners.
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2.7 Total No. of actual teaching days during this academic year

208

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal Examination conducted and result is displayed
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil	Nil	Nil
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2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A (I+I+I)	45	Nil	Nil	13	03	93.3
B.A (Sem) 2012						
1 ST SEM	198	NIL	NIL	NIL	NIL	0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The college IQAC concentrates on the improvement of the contentious teaching learning and evaluation process. The IQAC organizes meeting time to time with the Principal in chair for the improvement and seeks feedback from teachers and learners as well.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	Nil	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC motivates the faculty members to undertake research projects and participate in the RC/OC and also for M.Phil and Ph.D degree. Some teachers are doing Ph.D and have undertaken project works

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	5 Nos	Nil
Non-Peer Review Journals	Nil	4 Nos	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil
Nil
Nil
Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil
Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil
Nil

SRF

Nil
Nil

Project Fellows

Nil
Nil

Any other

Nil
Nil

3.21 No. of students Participated in NSS events:

University level	100	State level	Nil
National level	Nil	International level	Nil

3.22 No. of students participated in NCC events:

University level	100	State level	Nil
National level	Nil	International level	Nil

3.23 No. of Awards won in NSS:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.24 No. of Awards won in NCC:

University level	Nil	State level	Nil
National level	Nil	International level	Nil

3.25 No. of Extension activities organized

University forum	Nil	College forum	√		
NCC	21	NSS	20	Any other	Nil

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

During rainy season and devastating flood the college NCC and NSS wings extended their services in the locality.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1500 Sq.Mt.	Nil	Nil	Nil
Class rooms	14	04	UGC	18
Laboratories	Nil	Nil	Nil	Nil
Seminar Halls	01	Nil	Nil	Nil
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	2151950		UGC	2151950
Others				

4.2 Computerization of administration and library

Library and Administrations are computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7151	1291519	351	57760	7502	1343279
Reference Books	1028	148406	40	10500	1068	158906
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	20	22560	04	9845	24	30405
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	552	78785	27	7550	579	86335

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	21	01	01	01	01			
Added	01	Nil	Nil	Nil	Nil			
Total	22	01	01	01	01			

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training to teachers and students
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4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	6163400
iii) Equipments	2151950
iv) Others	2637000
Total :	10952350

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college & also the IQAC ensure their commitments & accountability by making available all the facilities. Students are made aware of their positions and guided to take advantage of the available resources.

5.2 Efforts made by the institution for tracking the progression

The teachers of the institution motivate the students to pursue higher studies through teaching learning and also guiding them for future life. The college subscribes employment news for students to update them

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
627	Nil	Nil	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
Nil	Nil

Women

No	%
Nil	Nil

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
04	13	591	19		627	08	17	541	19	01	586

Demand ratio 29:1

Dropout % 38.38%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career and counseling cell of the college organizes coaching classes for competitive examinations time to time for the outgoing students and make them face various competitive examinations

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET	<input type="text" value="Nil"/>	SET/SLET	<input type="text" value="Nil"/>	GATE	<input type="text" value="Nil"/>	CAT	<input type="text" value="Nil"/>
IAS/IPS etc	<input type="text" value="Nil"/>	State PSC	<input type="text" value="Nil"/>	UPSC	<input type="text" value="Nil"/>	Others	<input type="text" value="Nil"/>

5.6 Details of student counselling and career guidance

The college has one counseling & career guidance cell. The college subscribes employment news and the other relevant journals for students. The cell guides the students for various competitive examinations.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

Different programmes are organized. The college women cell imparts its leading role in the matter. Girls, women faculties participate and different vital issues are discussed.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	None	Nil
Financial support from government		2020515
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	None	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: One new Vehicle shade was built

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The institution has vision to enhance the standard of life of its students and faculties in learner-centred and globally competitive teaching learning environment. The institution is committed to develop the youths into total personal competent to the challenges of future.

6.2 Does the Institution has a management Information System

The college has a Governing Body that monitors the plan & policy of the institution. The institution appraised the body of all its activities time to time.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The matter of curriculum development is done by Dibrugarh University

6.3.2 Teaching and Learning

Uses of smart board, projector & digital classes are some of the methods adopted by the college

6.3.3 Examination and Evaluation

Internal examinations & evaluation process are modified.

6.3.4 Research and Development

Teachers have been motivated to undertake research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New library building with computer facilities for the readers. Also the other infrastructure development have been dilated with the fund of UGC & State government

6.3.6 Human Resource Management

In the extension activities Human Resource Management has been employed & assistance was sought

6.3.7 Faculty and Staff recruitment

Some teachers have been recruited

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Students are admitted on the basis of merit at the previous qualifying examinations.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	√

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Govt.	yes	GB
Administrative	Yes	Govt.	yes	GB

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The patron university deals with the matter of exam reforms time to time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

The institution collaborates with Alumni Association by incorporating the members of the Association in various cells and also in the IQAC of the college. The association extends services to the college and partakes in the decision

6-6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association meet are organized in a year and different issues are discussed and needful are capitalized

6.13 Development programmes for support staff

Computer Training has been imparted to the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Energy conservation & regular tree plantation to make the campus green & maintain environmental up-gradation.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Unit test, seminars are conducted at departmental level to assess and evaluate the learning outcome

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

After feedback extra classes are taken & departmental counselling is conducted.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. To maintain campus environment 2. Energy conservation.
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**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Energy Conservation. 2. Plantation
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7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Computer training for teachers, employees and students.
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8. Plans of institution for next year

1. Academic reforms. 2. Computer training to all learners.

Name: Dr. Shiva Shankar Jha

Shri Prafulla Nath

Signature of the Coordinator, IQAC

Name: Sri Jagat Ch. Dutta, Principal I/C

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
